

**McLean County Commission Proceedings
Tuesday, July 19, 2016**

The final regular July meeting of the Board of Commissioners was called to order at 8:31 a.m. by Chairperson Steve Lee. Present were Commissioners Lee, Doug Krebsbach and Barry Suydam. Also present were Auditor Les Korgel, Deputy Auditor Nancy Leidholm, and Alyssa Meier of BHG News Services.

Moved by Krebsbach, seconded by Suydam, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Highway Superintendent Jim Grey and Wold Engineering Representative Mike Rivinius joined the meeting. Grey reported that gravelling is continuing in the western part of the county. He was contacted by Sunde Sand and Gravel (SS&G) stating that they have two stock piles at the Giedd gravel pit; one with 50,000 tons of gravel and one with 80,000 tons. Grey requested permission to purchase the larger pile stating that it would get used. Korgel stated that from the cash flow standpoint if we wouldn't have to make a payment until the end of the year we could make it work. Krebsbach questioned if SS&G still owed the county gravel. Grey responded about 37,000 tons, payment would be made on the difference.

Discussion was held regarding the installation of a speed bump on a county road in the Deep Water Bay area. A cabin site association is requesting one and will pay for it, installing it in the spring and taking it out in the fall. Lee questioned the liability to the county and Korgel stated that if signage isn't put in place it could be a problem. Lee requested that the highway department make sure it is properly installed and Krebsbach asked Grey to let the cabin site association know that it is hard to blade a road with a speed bump installed.

Grey reported that he has contacted both Strata Corporation and JMAC Resources and they will be putting down magnesium chloride on their designated haul roads to help eliminate dust before beginning to haul gravel.

Grey requested permission to purchase a Harper Turf Equipment ATM 72LC hillside mower for \$44,895.00 from Swanston Equipment Company of Bismarck. They will take partial payment in December, 2016 and the remainder in January of 2017, with the mower being delivered sometime in 2017.

Moved by Suydam, seconded by Krebsbach, to approve the purchase of a Harper Turf Equipment ATM 72LC hillside mower for \$44,895.00 from Swanston Equipment Company of Bismarck. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Rivinius was present to present a bridge project plan for approval.

Moved by Krebsbach, seconded by Suydam, to accept the final plans and advertise for bids for bridge project CP-28-162-39.0, a bridge repair and rip rap project 2.5 miles east of Washburn. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried. Bid opening is scheduled for the County Commission meeting on August 16, 2016 at 9:00 a.m.

Henry Thingvold of rural Underwood was present to request that more blade work be done on County Road 16 south of Riverdale. Grey will have someone check it out.

Land Use Assistant Cassie Goetz joined the meeting to present recommendations from yesterday's Planning & Zoning Commission meeting.

Moved by Krebsbach, seconded by Suydam, to concur with the Planning and Zoning Commission and approve the request from Thomas Foley of Minot for a variance for land described as Lot 1, Foley Addition, located in Section 2, Township 149 North, Range 80 West, Horseshoe Valley Township, to allow the construction of a structure closer than the required 15 foot setback from the side lot line. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Suydam, to concur with the Planning and Zoning Commission and approve the request from Jessica Oswald of Wilton for a conditional use permit for land described as Outlot A in the SE¼ of Section 1, Township 144 North, Range 80 West, to construct a non-farm structure on agricultural land. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Suydam, to concur with the Planning and Zoning Commission and approve the request from Donald Vetter of Wilton for a conditional use permit for land described as Outlot A in the S½S½SW¼ of Section 28, Township 143 North, Range 80 West, to construct a non-farm structure on agricultural land. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Suydam, to concur with the Planning and Zoning Commission and approve the request from Jim Abernathy and Art Perdue of A&P Rentals, Minot, for a zoning change from Agricultural Land to Commercial for land described as Outlot E located in Government Lot 1 of Section 35, Township 150 North, Range 80 West, consisting of 6.36 acres, for the construction of an eight unit storage building. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

County Recorder Beth Knutson joined the meeting to present her 2017 budget. Knutson showed an increase in the Salary line item of 2%; The Travel line item shows no change from 2016; Capital Outlay/Equipment shows no change from 2016; the Maintenance Agreement line item shows a decrease from \$9,500.00 in 2016 to \$8,500.00 for 2017; Office Supplies shows a decrease from \$1,500.00 in 2016 to \$1,000.00 for 2017; and a new line item National Conferences has been added with the proposed budget of \$2,000.00.

Clerk of District Court Cathy Bailey joined the meeting to present her 2017 budget proposal. The Salary line item shows an increase from \$142,478.29 in 2016 to \$145,328.29 for 2016; Training/Conventions shows a decrease from \$1,000.00 in 2016 to \$750.00 for 2017; and the rest of the budget remains the same as 2016. The Juvenile Court budget shows no changes for 2017.

On behalf of Disaster Emergency Services Manager Noelle Kroll, Korgel requested and was granted permission for her to book a room for the North Dakota Department of Emergency Services State Conference in Bismarck, September 12-15, 2016, as she is on the registration committee and has to be there before 7:00 a.m. each morning.

The Chairperson appointed Commissioner Krebsbach as representative to attend the First District Health budget meeting in September.

Korgel presented the State Summary Report of Oil Producing Wells for May, 2016.

Tax Director Todd Schreiner joined the meeting to present his department budgets for 2017. The Salary line item shows a 2% increase; GIS Parcel Mapping shows a decrease from \$60,000.00 in 2016 to \$54,000.00 for 2017; a new line item GIS Mapping Maintenance has been added with a proposed budget of \$13,000.00; and another new line item Additional Assessor has been added with a proposed budget of \$50,000.00; and the rest of the budget remains the same as 2016. The Veteran's Service Officer budget shows a 2% increase in the Salary line item; an increase from \$500.00 in 2016 to \$700.00 for 2017 in the Travel line item; Office Supplies shows a decrease from \$700.00 in 2016 to \$400.00 for 2017; while the remaining budget remains the same as 2016.

Korgel presented the 2017 budget for the County Auditor showing a 2% increase in the Salary line item and the rest of the budget remains the same as 2016.

Korgel then presented the 2017 budgets for County Coroner, Advertising/Tourism, Jobs Promotion, McLean/Mercer Rescue Boat, Parole & Probation, and Emergency Fund, all showing no changes from 2016. The McLean County Historical Society budget shows an increase in the Electricity, Advertising, Labor Salaries, and Phone line items; decreases in Paving Assessment and Gas, while the remaining line items remain the same as 2016. The Board of County Commissioners proposed budget for 2017 shows a 2% increase in the Salaries line item while the remaining line items remain the same as 2016.

Moved by Krebsbach, seconded by Suydam, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A130293	AGGREGATE CONSTRUCTION	PROJECT CNOC-0028(022)	1,061,766.19
A130294	AG PRO EQUIPMENT	PARTS, WASHBURN SHOP SUPPLIES, TURTLE LAKE SHOP SUPPLIES	595.30
A130295	BUTLER MACHINERY COMPANY	REPAIRS	8,195.13
A130296	WILLIAM CARLSON	REIMBURSE FOR CELL PHONE	30.00
A130297	ENERBASE COOP RESOURCES	FUEL AT BUTTE, CONERSTONE PLUS	3,169.19
A130298	ENVIROTECH SERVICES, INC	CALCIUM CHLORIDE	26,264.68
A130299	GARRISON FARMERS UNION OIL CO	GREASE	58.88
A130300	TURTLE LAKE FARMERS UNION OIL	ANTIFREEZE	53.94
A130301	FILTER CARE OF GRAFTON	WASHED FILTERS	94.50
A130302	GARRISON CITY	GARBAGE/WATER	85.53
A130303	MAX FARM SERVICES	FUEL	2,951.36
A130304	MCLEAN ELECTRIC COOPERATIVE	ROSEGLEN, UNDERWOOD & GARRISON SHOPS	443.00
A130305	MCLEAN SHERIDAN RURAL WATER	WATER	105.30
A130306	MDU	WASHBURN, TURTLE LAKE, MAX & GARRISON SHOPS	130.62
A130307	NAPA AUTO PARTS-GARRISON	PARTS	203.73
A130308	ND DEPT OF TRANSPORTATION	PROJECT BRO-0028(021)	313.03
A130309	NORTH DAKOTA INSURANCE DEPT	PETROLEUM TANK RENEWAL	600.00
A130310	OK TIRE STORE	TIRES	682.56
A130311	RESERVATION TELEPHONE COOP	TELEPHONE	98.40
A130312	SMITHYS LLC	PARTS	125.00
A130313	SWANSTON EQUIPMENT CORP	2016 FLINK & HOPPER	9,556.00
A130314	TITAN MACHINERY	ENGINE OIL	81.58
A130315	UNDERWOOD FARM SUPPLY	PARTS	119.05
A130316	VERIZON WIRELESS	HIGHWAY CELL SERVICE	253.21
A130317	WALLWORK TRUCK CENTER	PARTS	658.25
A130318	WASHBURN AUTO BODY LLC	BALANCING	40.00
A130319	WEST RIVER TELECOMM	TELEPHONE/DSL	87.82
A130320	WOLD ENGINEERING P.C.	PROJECT B-15-34-CNOC-2800(022)	116,129.18
A130321	323.TV, LLC	ITV SYSTEM – LAW ENFORCEMENT CENTER	839.00
A130322	4-H LEADERS COUNCIL	PAYMENT – OFFICE OF MANAGEMENT & BUDGET	500.00
A130323	AMERIPRIDE LINEN & APPAREL	SHOP TOWELS, FLOOR MATS	162.47
A130324	AMERICAN TRUST CENTER	QUARTERLY FEES – LEE, ERICKSON, & KORGEL	1,458.47
A130325	BOB BARKER COMPANY	SINGLE BLADE RAZORS – SHERIFF	167.75
A130326	CDW GOVERNMENT INC	3 HP PRODESK 600, 2 MICROSOFT OFFICE,	3,330.09

		1 MONITOR	
A130327	CIRCLE SANITATION SERVICE	GARBAGE PICKUP	337.00
A130328	CITY OF WASHBURN	COURTHOUSE, LEC – WATER/SEWER	518.79
A130329	CULLIGAN WATER CONDITIONING	PORTABLE EXCHANGE RENTRAL – PARK	45.00
A130330	DACOTAH PAPER COMPANY	SOAP, DUST MOP, AIR FRESHENERS, GLOVES, LAUNDRY SOAP, KLEENEX, CAR WASH BRUSH/HANDLE, FOAM CUPS, TOILET TISSUE, GARBAGE BAGS, PAPER TOWELS, LIGHT BULBS, CLEANER, SHAMPOO/BODYWASH, PENCILS, ZIP LOCK BAGS	1,606.34
A130331	ED'S SERVICE	GASOLINE – SHERIFF	36.00
A130332	MICHELLE EFFERTZ	REIMBURE JULY CELL PHONE	30.00
A130333	ELECTRONIC COMMUNICATIONS	RESET LAN SWITCH AT RADIO TOWER UNIT S-24 – INSTALL EQUIPMENT	3,626.00
A130334	ENERBASE COOP RESOURCES	GASOLINE – SHERIFF	256.19
A130335	LADD R ERICKSON	JUNE TRAVEL	187.92
A130336	SCOTT ETHAN	SNIPER RIFLE CLASS – SHERIFF	500.00
A130337	WILTON FARMERS UNION OIL CO	GASOLINE, OIL CHANGE – SHERIFF	625.62
A130338	GARRISON FARMERS UNION OIL CO	GASOLINE, OIL CHANGE, MOUNT & BALANCE TIRES – SHERIFF	972.60
A130339	TURTLE LAKE FARMERS UNION OIL	FAST BREAK DEFOAMER, FITTINGS – WEED CONTROL; GASOLINE – SHERIFF	85.85
A130340	GARRISON VETERINARY SERVICE	DOG FOOD – SHERIFF	66.50
A130341	GRIMSLEYS EXHAUST & FUELS	GASOLINE – SHERIFF	484.30
A130342	HARRYS AUTO	GASOLINE, OIL CHANGE – SHERIFF; CROSSMEMBER – WEED CONTROL	278.45
A130343	HATZY'S REPAIR	OIL CHANGE – SHERIFF	48.95
A130344	HIWAY 83 EXPRESS	GASOLINE – SHERIFF	197.88
A130345	INFORMATION TECHNOLOGY DEPT	T-1 LINE ACCESS, VPN, ACTIVE DIRECTORY USER FEES, EXCHANGE EMAIL ACCOUNTS; NETMOTION LERM USER FEES – SHERIFF	1,209.00
A130346	CALLA JARBOE	REIMBURSE JULY CELL PHONE, TRAVEL	111.00
A130347	JB REPAIR INC	BATTERY, RADIATOR FAN – SHERIFF	566.96
A130348	KEN'S BODY SHOP	IMPOUNDS – SHERIFF	1,400.00
A130349	KRAUSE'S MARKET	INMATE MEALS – SHERIFF; COFFEE, BLEACH, VINEGAR, COOKIES FOR ABSENTEE BOARD	6,876.44
A130350	NOELLE KROLL	REIMBURSE JULY CELL PHONE	30.00
A130351	LEE, STEVE	JUNE TRAVEL	93.96
A130352	CURT MALO	REIMBURSE JULY CELL PHONE	30.00
A130353	MAX FARM SERVICES	GASOLINE – SHERIFF	54.32
A130354	MCLEAN ELECTRIC COOPERATIVE	SECURITY LIGHTS – COURTHOUSE, PARK; PARK BOARD, PARK, CIVIL DEFENSE, CAMPER PADS, CAMPGROUND METER	1,947.00
A130355	MCLEAN FAMILY RESOURCE CTR	STOP GRANT	2,546.93
A130356	MDU	GAS – LAW ENFORCEMENT CENTER, COURTHOUSE	285.40
A130357	MIDCONTINENT CABLE CO	CABLE – LAW ENFORCEMENT CENTER	73.95
A130358	MOORE ENGINEERING, INC	PRELIMINARY ENGINEERING – PAINTED WOODS	82,257.36
A130359	NAPA AUTO PARTS-WASHBURN	BELTS FOR AIR HANDLER – COURTHOUSE	25.66
A130360	NAPA AUTO PARTS-GARRISON	SPARK PLUG, GREASE – PARK	16.75
A130361	NAPA AUTO & TRUCK PARTS	WINDOW TINT, SPREADER – SHERIFF	15.09
A130362	ND ASSOCIATION OF COUNTIES	NDAAO CONFERENCE FEES – OBERG, SCHREINER; ILG WEBINAR – HUMMEL, ANDERSON	510.00
A130363	NDACO RESOURCES GROUP	MANAGED SERVER PRO – AUGUST, MANAGAED WORK STATION PRO – AUGUST, SUBSCRIPTION BASED ANTI-VIRUS – AUGUST, MONTHLY BACKUP FEE FOR DATTO – AUGUST	1,408.26
A130364	ND STATE RADIO COMM	TELETYPE 4-1-2016 – 6-30-2016	480.00
A130365	NDSU DEPT 3110	COMPUTER – EFFERTZ	670.16
A130366	NORTHERN PLAINS EQUIPMENT CO	UNIT S-16 OIL CHANGE, BRAKES	692.77
A130367	NYGARD CONSTRUCTION, INC	BACKHOLE/LOADER WORK – WATER BOARD	1,780.00
A130368	RYAN OBERG	REIMBURSE JULY CELL PHONE	30.00
A130369	OFFICE DEPOT	9V BATTERIES, LEGAL PADS, HP INK & TONER, PENS, TABS/INSERTS	992.49
A130370	PHARMCHEM INC.	SWEAT PATCH ANALYSIS – SHERIFF	475.00
A130371	PITNEY BOWES	MAILING SYSTEM RENTAL 3-30-2016 – 6-29-2016	1,153.11
A130372	RICHARD HULTBERG	JULY P & Z TRAVEL	41.04
A130373	VERNON OSTBY	JULY P & Z TRAVEL	39.96
A130374	DARWIN SAARI	JULY P & Z TRAVEL	27.00
A130375	ROGER BRITTON	JULY P & Z TRAVEL	13.50
A130376	JAIMI POCHANT	INMATE CARE	810.00
A130377	RECORD KEEPERS	SHREDDING SERVICES – JUNE	33.00
A130378	RESERVATION TELEPHONE COOP	GARRISON DEPUTIES, PARK, 911 TRUNKING RECURRING	221.15
A130379	RONALD G HARNDEN, INC.	CONDENSED TRANSCRIPTS	116.00
A130380	SEATOL	GIS DATABASE PROCESSING/TECH CONSULTING	801.93
A130381	SIX MILE CORNER BAIT/TACKLE	RESCUE BOAT REPAIRS	732.96
A130382	S & J HARDWARE	HOSE END, SPRAY PAINT, ANT BAIT, LAMP HOLDER – PARK	30.32
A130383	NICHELE DRAKE SMITH, RPR	TRANSCRIPT – PRELIMINARY HEARING	9.75
A130384	SRT COMMUNICATIONS, INC	LINE RECORD/TRANSPORT MILE/ TRUNKING	698.28
A130385	TAO INTERACTIVE INC	ANNUAL EGOV WEBSITE HOSTING	599.95
A130386	UNDERWOOD BODY SHOP	HEADLAMP – SHERIFF	24.40
A130387	UNDERGROUND VAULTS	MICROFILM BOX/LID, FORM RECEIPT TRANSACTION	32.60
A130388	UNDERWOOD CLINIC PC	INMATE MEDICAL	989.00
A130389	UNDERWOOD FAMILY GARAGE	UNIT S-2 HEADLIGHT, TIRE REPAIR – SHERIFF	72.97
A130390	UNIFORM CENTER	UNIFORM PANTS, NAME BARS – SHERIFF	327.55
A130391	WASHBURN AUTO BODY LLC	UNIT S-11 ROCK CHIP, UNIT S-2 BUFF OUT PANEL - SHERIFF	90.79
A130392	WASTE MANAGEMENT	GARBAGE JULY – SEPT – PARK	1,087.37
A130393	WATER PURITY INC	WATER DELIVERED	84.00
A130394	WATER SMART, INC	BRUSH LAKE & MERCER CITY MEETINGS – WATER BOARD	838.00
A130395	WEBER ELECTRIC	LED CAN LIGHT DRIVER – COURTROOM	103.60
A130396	WEST RIVER TELECOMM	MONTHLY TELEPHONE, 911 TRUNKING RECURRING	3,458.04
A130397	WEX BANK	GASOLINE – SHERIFF	3,942.68

Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Korgel presented an email from the Vision West ND Consortium requesting \$250.00 from each of the 19 western oil and gas producing counties so that legislative advocacy, collaboration, and project assistance can continue through 2017.

Moved by Krebsbach, seconded by Suydam, not to give financial assistance to Vision West ND Consortium. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

There being no further business, the chairperson declared the meeting adjourned at 10:07 a.m. until the next regularly scheduled meeting on Tuesday, August 2. The commission minutes and agenda can be found on the county website <http://www.mcleancountynd.gov>.

Steve Lee, Chairperson

Nancy Leidholm, Deputy Auditor