

**McLean County Commission Proceedings
Tuesday, May 17, 2016**

The final regular May meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Steve Lee. Present were Commissioners Lee, Doug Krebsbach, and Barry Suydam. Also present were Auditor Les Korgel and Stu Merry of BHG News Services.

Moved by Krebsbach, seconded by Suydam, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Highway Superintendent Jim Grey joined the meeting. He informed the Commission that the three new Caterpillar motor graders have come in and are being put in the field. He reported that the preliminary work for the graveling project on County Road (CR) #8 has started. The lift station at the Garrison shop is done and he is waiting on the final bill. Grey also told the Commission that he has three crews working on graveling, riprapping and replacing culverts.

Moved by Krebsbach, seconded by Suydam, to approve Ranie White as Election Inspector for White Shield Precinct. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Moved by Suydam, seconded by Krebsbach, to reappoint board members Stacey Pflieger and Doug Krebsbach to the McLean-Mercer Regional Library Board for a three-year term ending June 30, 2019. Roll Call Vote: Aye: Suydam, Krebsbach and Lee. Nay: None. Motion carried.

Korgel presented the polling site locations for the June Primary Election. They include: Garrison Vote Center at the Garrison City Auditorium; Turtle Lake Vote Center at the Turtle Lake American Legion Hall; Washburn Vote Center at the Washburn Memorial Hall; and White Shield/Ziegler Precinct at the White Shield Complex. The voting hours will be from 7:00 a.m. to 7:00 p.m. at all sites.

Moved by Krebsbach, seconded by Suydam, to approve the polling locations and hours for the Primary Election as presented by Korgel. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Land Use Assistant Cassie Goetz joined the meeting with recommendations from the Planning and Zoning Commission meeting held May 16.

Moved by Krebsbach, seconded by Suydam, to concur with the Planning and Zoning Commission and approve the request from Kory Opp to allow the construction of a structure closer than the required 15 foot setback from the side lot line for land described as Lot 41, Block 1, Skaley Addition, located in Township 147 North, Range 79 West, Wise Township. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Suydam, to concur with the Planning and Zoning Commission and approve the request from Aggregate Construction of Minot for a conditional use permit for land described as the W½SE¼ of Section 16, Township 149 North, Range 80 West, containing 80 acres, for gravel pit operations including mining, processing, and selling of sand and gravel products and to allow a stockpiling of spoils 125 feet from the road. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Suydam, to concur with the Planning and Zoning Commission and approve the request for a conditional use permit from Aggregate Construction, Inc. of Minot for land described as the SE¼ of Section 18, Township 147 North, Range 80 West, containing 60 acres, for gravel pit operations including mining, processing, and selling of sand and gravel products. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Moved by Suydam, seconded by Krebsbach, to concur with the Planning and Zoning Commission and approve the variance request from Jay Stein to allow the construction of a structure closer than the required 125 foot setback from the centerline of the county road for land described as Lot 24, Crooked Lake Subdivision, located in Township 148 North, Range 80 West. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Suydam, to approve the Gaming Site Authorization from Strawberry Lake Improvement Association for games of chance at Strawberry Kooler in Ruso from July 1, 2016 through June 30, 2017. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Suydam to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A129788	AGGREGATE CONSTRUCTION	PROJECT CNOC-0028(022)	125,174.50
A129789	BUTLER MACHINERY COMPANY	DOWN PAYMENT ON MOTOR GRADERS	131,000.00
A129790	DAKOTA TRUCK AND FARM SVC	PARTS	449.50
A129791	ENERBASE RESOURCES	PARTS, PROPANE, UNDERWOOD SHOP SUPPLIES	93.27
A129792	WILTON FARMERS UNION OIL CO	PARTS	52.70
A129793	GARRISON FARMERS UNION OIL CO	PARTS, LP, FUEL	4,720.60
A129794	TURTLE LAKE FARMERS UNION OIL	TURTLE LAKE SHOP SUPPLIES	26.49
A129795	FASTENAL COMPANY	PARTS	161.30
A129796	FILTER CARE OF GRAFTON	WASHED FILTERS	51.78
A129797	GARRISON CITY	GARBAGE/WATER	57.34
A129798	GCR TIRE CENTERS	TIRES	994.18
A129799	JOHNSEN TRAILER SERVICE	PARTS	42.57
A129800	JOHN DEERE FINANCIAL	PARTS, OIL	1,028.96
A129801	LYLE SIGNS, INC	SIGNS	1,116.23
A129802	MCLEAN ELECTRIC COOPERATIVE	ROSEGLEN, UNDERWOOD & GARRISON SHOPS	400.00
A129803	MDU	WASHBURN, TURTLE LAKE, MAX & GARRISON SHOPS	327.68
A129804	MENARD'S	WASHBURN SHOP SUPPLIES, WASHER FLUID	86.63
A129805	NAPA AUTO PARTS-WASHBURN	PARTS, SAFETY ITEMS, WASHBURN SHOP SUPPLIES	447.85
A129806	NAPA AUTO PARTS-GARRISON	PARTS, GARRISON SHOP SUPPLIES	562.19
A129807	ND DEPT OF TRANSPORTATION	BRIDGE INSPECTION	1,393.92
A129808	NORTHERN IMPROVEMENT CO.	OMEGA MIX	480.00
A129809	PAHLKE STEEL INC	PARTS	515.41
A129810	PRAXAIR DISTRIBUTION	PARTS	418.70
A129811	RESERVATION TELEPHONE COOP	TELEPHONE	99.33
A129812	UNDERWOOD FARM SUPPLY	PARTS	5.04
A129813	VERIZON WIRELESS	HIGHWAY CELLULAR SERVICE	174.28
A129814	WALLWORK TRUCK CENTER	PARTS	120.78
A129815	WEST RIVER TELECOMM	TELEPHONE/DSL	87.82
A129816	AMERIPRIDE LINEN & APPAREL	SHOP TOWELS, FLOOR MATS	162.47
A129817	CATHY BAILEY	TRAVEL	310.06
A129818	BISMARCK TRIBUNE	BRUSH LAKE PUBLIC MEETING – WATER BOARD	107.07
A129819	CAPITAL CITY REST SUPPLY	RANGE, GAS CONNECTOR KIT – SHERIFF	2,010.00
A129820	CHARM-TEX, INC.	INMATE CLOTHING, HYGIENE, SHOWER CURTAINS – SHERIFF	623.71
A129821	D&L AUTOMOTIVE	MOUNT/BALANCE TIRES – SHERIFF	124.00
A129822	DACOTAH PAPER COMPANY	GARBAGE BAGS, DRAIN CLEANER, COPY PAPER, FLOOR FINISH, TOILET PAPER, SHAMPOO/BODYWASH	1,939.06

A129823	DAKOTA CENTRAL SOCIAL SVCS	McLEAN COUNTY SHARE BILLABLE EXPENDITURES – APRIL, 2016	66,089.78
A129824	DIGITAL ALLY	RMA REPAIR FEE – RECORDER	395.00
A129825	DS SOLUTIONS	PRE-MARKED TEST DECK	150.00
A129826	ED'S SERVICE	GASOLINE	7.34
A129827	MICHELLE EFFERTZ	REIMBURSE MAY CELL PHONE, TRAVEL	308.44
A129828	WILTON FARMERS UNION OIL CO	GASOLINE, REPAIRS – SHERIFF	789.64
A129829	GARRISON FARMERS UNION OIL CO	GASOLINE, OIL CHANGE – SHERIFF	689.08
A129830	TURTLE LAKE FARMERS UNION OIL	GASOLINE – SHERIFF	47.95
A129831	GARRISON VETERINARY SERVICE	DOG FOOD, VACCINATIONS – SHERIFF	165.25
A129832	GEMPLERS	SAFETY EQUIPMENT – WEED CONTROL	370.10
A129833	RONNA GILBERTSON	CLEANING VAULT TOILETS AT DEEP-WATER BAY	250.00
A129834	GRAINGER	CRUST RESIST HOSE	42.45
A129835	GUARDIAN LOCK & SAFE, INC	REPAIR GATE LOCKS & TRACK	326.00
A129836	HARRYS AUTO	TRAILER TIRE, SAFETY SWITCH, REPAIRS – WEED CONTROL	1,148.34
A129837	HATZY'S REPAIR	OIL CHANGE	97.90
A129838	HIWAY 83 EXPRESS	GASOLINE – SHERIFF	108.35
A129839	INFORMATION TECHNOLOGY DEPT	T-1 LINE ACCESS, ACTIVE DIRECTORY USER FEES, VPN, EXCHANGE EMAIL ACCOUNTS; LERMS USER FEES - SHERIFF	1,484.40
A129840	J&R VACUUM & SEWING CENTER	2 BELTS, 1 ROLLER – JANITORIAL	44.09
A129841	CALLA JARBOE	REIMBURSE MAY CELL PHONE	30.00
A129842	RICHARD JOHNSON	REIMBURSE MAY CELL PHONE	30.00
A129843	KEN'S BODY SHOP	IMPOUNDS – SHERIFF	1,225.00
A129844	BETH KNUITSON	TRAVEL	81.00
A129845	KRAUSE'S MARKET	MEAL FOR LEGISLATIVE REVIEW – COUNTY AGENT; INMATE MEALS	6,201.98
A129846	NOELLE KROLL	REIMBURSE MAY CELL PHONE	30.00
A129847	LEXISNEXIS MATTHEW BENDER	(4) ND CENTURY CODE 16 RV1A – AUDITOR, RECORDER, SHERIFF, STATES ATTORNEY	235.74
A129848	CURT MALO	REIMBURSE MAY CELL PHONE	30.00
A129849	MID-AMERICAN RESEARCH CHEM	BACTERIZER – JANITORIAL	113.00
A129850	MAX FARM SERVICES	GASOLINE – SHERIFF	21.45
A129851	MCLEAN ELECTRIC COOPERATIVE	SECURITY LIGHTS – COURTHOUSE, PARK; PARK BOARD, CAMPER PADS, CIVIL DEFENSE, CAMPGROUND METER	780.00
A129852	MCLEAN COUNTY FAIR	WRIST BANDS FOR WORKING AT COUNTY FAIR	45.00
A129853	MDU	LAW ENFORCEMENT CENTER, COURTHOUSE	478.91
A129854	MIDWEST CANINE ALTERNATIVES	CANINE CERTIFICATION – SHERIFF	750.00
A129855	MIDCONTINENT CABLE CO	CABLE TV – LAW ENFORCEMENT CENTER	68.71
A129856	NAPA AUTO PARTS-WASHBURN	HALOGEN CAPSULE – COUNTY MOTOR POOL	68.50
A129857	NAPA AUTO PARTS-GARRISON	FILTERS – PARK	10.99
A129858	ND ASSOCIATION OF COUNTIES	MILEAGE FEE FOR DRUG/ALCOHOL TESTING	80.40
A129859	ND APCO	EMD BOOKS FOR 911	432.00
A129860	ND SCHOOL BOARD ASSOCIATION	2016 – 2017 DUES	200.00
A129861	BRADLEY NIELSEN	REIMBURSE FOR K-9 SUPPLIES	99.50
A129862	NW TIRE	TIRES	987.44
A129863	RYAN OBERG	REIMBURSE MAY CELL PHONE	30.00
A129864	OFFICE DEPOT	ENVELOPES, HP LASER TONER, BROTHER FAX TONER, DVD+R	330.81
A129865	PHARMCHEM INC.	SWEAT PATCH ANALYSIS	200.00
A129866	RICHARD HULTBERG	MAY PZ MEETING TRAVEL	41.04
A129867	DONALD FLINN	MAY PZ MEETING TRAVEL	10.80
A129868	VERNON OSTBY	MAY PZ MEETING TRAVEL	39.96
A129869	DARWIN SAARI	MAY PZ MEETING TRAVEL	27.00
A129870	ROGER BRITTON	MAY PZ MEETING TRAVEL	13.50
A129871	PROTECTION SYSTEMS, INC	INSPECTION/MAINTENANCE CONTRACT – SHERIFF	800.00
A129872	RECORD KEEPERS	SHREDDING SERVICES – APRIL	33.00
A129873	RESERVATION TELEPHONE COOP	GARRISON DEPUTIES, PARK, 911 TRUNKING RECURRING	259.44
A129874	SANFORD HEALTH	INMATE MEDICAL – SHERIFF	331.24
A129875	SRT COMMUNICATIONS, INC	911 TRUNKING	698.28
A129876	TELETRAC, INC.	DATA ACCESS CHARGES – SHERIFF	1,680.00
A129877	UNDERWOOD BODY SHOP	WINDSHIELD REPAIR – SHERIFF	50.00
A129878	UNDERGROUND VAULTS	M/FORM RECEIPT TRANSACTION – RECORDER	4.50
A129879	UNDERWOOD CLINIC PC	INMATE MEDICAL – SHERIFF	404.00
A129880	WASHBURN AUTO BODY LLC	MOUNT/BALANCE TIRES, ROCK CHIP REPAIRS - SHERIFF	221.35
A129881	WASHBURN VOLUNTEER AMB	CPR EXPENSES FOR CLASSES ON 5-5-16	1,542.29
A129882	WATER SMART, INC	CITY OF MERCER ENGINEERING SVCS – WATER BOARD	2,971.55
A129883	WEST RIVER TELECOMM	MONTHLY TELEPHONE – COURTHOUSE, LAW ENFORCEMENT CENTER	3,569.93
A129884	WEX BANK	FLEET CARD, GASOLINE – SHERIFF	3,018.55
A129885	ZEE	INMATE MEDICATION, BANDAGES – SHERIFF	172.15

Roll call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

DES Manager Noelle Kroll joined the meeting to present an updated Risk Management Manual. The only change was the Safety Officer for the Highway Department from Ron Wagner to Jim Grey.

Moved by Krebsbach, seconded by Suydam, to approve the updated Risk Management Manual as presented by Kroll. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Sheriff J.R. Kerzmann, Chief Deputy Sheriff Richard Johnson and States Attorney Ladd Erickson joined the meeting.

Sheriff Kerzmann was in to visit with the Commission concerning the large amount of accumulated comp time hours held by his patrol staff. Chief Deputy Johnson presented a list of staff showing their comp time balances with three exceeding 80 hours. Korgel provided the board with a current copy of Policy 406 Overtime and/or Compensatory Time. Policy 406 states that comp time shall not exceed 80 hours and that hours in excess of 80 hours shall be paid out through payroll. Kerzmann and Erickson discussed some of the issues occurring that have caused the large accumulation of hours including staffing shortages. Korgel proposed paying those individuals with balances over 80 hours; those individuals would be paid the number of hours that they have over the 80 hour maximum. The board directed Korgel to draft proposed changes to Policy 406 addressing some of the problems such as lowering the cap hours thereby giving the commission more flexibility to address issues.

Moved by Krebsbach, seconded by Suydam, to approve overtime hours for Patrol Deputies Brad Nielsen and James Opp, and for Patrol Deputy-Senior Officer Cody Meadows, for hours worked the weekend of May 13. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Suydam, to approve overtime hours for summer special events up to the overtime budgeted amount. Roll Call Vote: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

There being no further business, the chairperson declared the meeting adjourned until the next regularly scheduled meeting on Tuesday, June 7. The commission minutes and agenda can be found on the county website at <http://www.visitmcleancounty.com/officals/meetings.html>.

Steve Lee, Chairperson

Les Korgel, Auditor