

**McLean County Commission Proceedings  
Tuesday, February 16, 2016**

The final regular February meeting of the Board of Commissioners was called to order at 8:32 a.m. by Chairperson Steve Lee. Present were Commissioners Lee, Doug Krebsbach, and Barry Suydam. Also present were Auditor Les Korgel, Deputy Auditor Nancy Leidholm, and Stu Merry of BHG News Service.

Moved by Krebsbach, seconded by Suydam, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Krebsbach, Suydam and Lee. Nay: None. Motion carried.

Highway Superintendent Jim Grey joined the meeting along with Wold Engineering representatives Ron Wagner and Mike Rivinius.

Grey reported that crews are out chasing snow around again. They should be wrapping up equipment repairs in the shop this week. He reported that he'd received an email from the state regarding road restrictions.

Moved by Suydam, seconded by Krebsbach, to authorize Road Superintendent Jim Grey to impose road restrictions as needed. Roll Call Vote: Aye: Krebsbach, Suydam and Lee. Nay: None. Motion carried.

Grey discussed gravel prices stating that the county's prices range from \$3.50 per ton to \$8.50 per ton. Lee would like to keep our price at a level that is close to or the same as private vendors in the area thereby encouraging patrons to use those private sources. Grey added that he doesn't want to sell the county out of gravel either. Suydam would like the county to sell to the townships. Lee feels this could happen only in areas where there are no other vendors as the county shouldn't compete with private vendors. Korgel doesn't feel the rest of the county should be subsidizing the townships for gravel. Lee stated that if the county is going to sell gravel than it should be priced the same regardless of the pit it comes from, adding that the county does not have scales set up so we don't know exactly how much gravel is leaving the pit and we need to be recovering our costs.

Moved by Krebsbach, seconded by Suydam, to charge \$8.00 per ton for gravel regardless of which pit it comes out of, strongly encouraging individuals to purchase from private vendors. Roll Call Vote: Aye: Krebsbach, Suydam and Lee. Nay: None. Motion carried.

Rivinius and Wagner were present to present 2 sets of road project plans for approval.

Moved by Krebsbach, seconded by Suydam, to accept the final plans and advertise for bids for road project CP-2879(016), a microsurfacing project on County Road (CR) #33 from Butte south 12 miles, and chip sealing the Brush Lake access road, CR #33 in Mercer and Butte. Roll Call Vote: Aye: Krebsbach, Suydam and Lee. Nay: None. Motion carried. Bid opening is scheduled for the County Commission meeting on March 15, 2016 at 10:00 a.m.

Moved by Suydam, seconded by Krebsbach, to accept the final plans and advertise for bids for road project CNOC-0028(022), county wide gravelling. Roll Call Vote: Aye: Krebsbach, Suydam and Lee. Nay: None. Motion carried. Bid opening is scheduled for the County Commission meeting on March 15, 2016 at 10:15 a.m.

Sheriff JR Kerzmann, Chief Deputy Sheriff/E-911 Coordinator Richard Johnson, and Assistant Jail Administrator Wade Krohmer joined the meeting.

Kerzmann and Johnson discussed agreements to be approved by the commission regarding the Three Affiliated Tribes. Kerzmann stated that these agreements have been drawn up by States Attorney Ladd Erickson and some changes were made by the Three Affiliated Tribes. He feels these should address and eliminate some of the ongoing problems faced by the department.

Moved by Suydam, seconded by Krebsbach, to approve the three agreements between the McLean County Sheriff's Department and The Three Affiliated Tribes: Emergencies, Arrest, Temporary Detention, Hot Pursuit; Use of Force; and Emergency Mental Health Case Handling Agreement, as submitted. Roll Call Vote: Aye: Krebsbach, Suydam and Lee. Nay: None. Motion carried. Bid opening is scheduled for March 15, 2016 at 10:15 am.

Kerzmann submitted Detective Sam Lincoln's retirement letter effective February 29, 2016. Korgel stated that the position will not be filled at the time being because of budget cuts and restrictions.

Companies submitting bids for construction engineering services for road project BRO-0028(021) were Wold Engineering of Bismarck, Taney Engineering of Minot, Karvacko Engineering of Bemidji, MN, and Epic Engineering of Killdeer.

Moved by Krebsbach, seconded by Suydam, to accept the bid from Wold Engineering of Bismarck for construction engineering services for road project BRO-0028(021). Roll Call Vote: Aye: Krebsbach, Suydam and Lee. Nay: None. Motion carried.

Korgel presented the budget narrative report for the month of January along with the list of delinquent taxpayers owing over \$4,000.00. Property taxes are at 49% collected with the discount compared to 53% in 2015; Government reimbursements including PILT, State Aid, and Coal Severance are at \$203,731.81 compared to \$340,559.79 in 2015; Fees and miscellaneous revenues are at \$157,917.98 compared to \$82,846.75 in 2015. On the expense side 7.8% of the budget has been expended where budget expenditures normally would be around 8.33%. Discussion followed regarding oil prices.

Clerk of Court Cathy Bailey and County Recorder Beth Knutson joined the meeting.

Korgel presented proposed budgets cuts submitted by county department heads as requested by the commission at the February 2 meeting totaling \$529,456.84. With the budget cuts and the projected deficit in revenues the county is looking at about a \$319,000.00 shortfall. Korgel, along with Commissioner Lee, commended the department heads for their work on the budget cuts.

Building Maintenance Supervisor Curt Malo and States Attorney Ladd Erickson joined the meeting.

Moved by Krebsbach, seconded by Suydam, to approve the budget reductions as submitted by the department heads. Discussion followed regarding Sheriff Department vehicles. Lee would like to see solid numbers showing the totals and differences between purchasing used and purchasing new vehicles and requested them from Kerzmann for the next meeting before a decision is made on that issue. Roll Call Vote: Aye: Krebsbach, Suydam and Lee. Nay: None. Motion carried.

Erickson touched briefly on the law enforcement agreements approved earlier in the meeting between the Sheriff's Department and the Three Affiliated Tribes, reinforcing Kerzmann's satisfaction with the agreements adding that he doesn't see it being a financial burden to the county and should improve procedures. Erickson also added that this is a pilot project and Three Affiliated Tribes hopes to expand it throughout the state where these issues abound.

Discussion was initiated by Krebsbach regarding the impound lot with the City of Garrison and possibly using the Garrison Shop yard for impounds. Kerzmann feels the county yard would have more security. Superintendent Grey stated he would need some time to clean up an area.

Moved by Krebsbach, seconded by Suydam, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A129077	BEST WESTERN RAMKOTA HOTEL	NDACE CONFERENCE – GREY	160.20
A129078	CUSTOM TRUCK ACCESSORIES	ELECTRIC BRAKE FOR TRAILER	155.00
A129079	DAKOTA TRUCK AND FARM SVC	BELT	57.82
A129080	DALLAS SAILER ENTERPRISES	HOSE, WIRE	230.00
A129081	DEERE & COMPANY	EQUIPMENT RENTAL OVERAGE CHARGE	769.86
A129082	ENERBASE COOP RESOURCES	FUEL, GEAR LUBE, SOLVENT, ANTI FREEZE	3,245.20
A129083	WILTON FARMERS UNION OIL CO	LP	90.00
A129084	GARRISON FARMERS UNION OIL CO	GREASE – GARRISON SHOP, LP	95.54
A129085	TURTLE LAKE FARMERS UNION OIL	PARTS	3.82
A129086	FILTER CARE OF GRAFTON	WASHED FILTERS	229.42
A129087	FORCE AMERICA, INC	PARTS	131.84

A129088	GARRISON CITY	GARBAGE/WATER	67.49
A129089	GARRISON LUMBER	8 FT 2X10'S, 20% IN REBAR	77.44
A129090	GENERAL SCRAP, INC O/A	PARTS	86.00
A129091	INTERSTATE POWER SYSTEMS INC	PARTS	383.62
A129092	JB REPAIR INC	BATTERY	475.84
A129093	JOHNSEN TRAILER SERVICE	PARTS	1,447.89
A129094	JOHN DEERE FINANCIAL	PARTS	1,420.78
A129095	KEN'S BODY SHOP	WINDSHIELD	300.00
A129096	MCLEAN ELECTRIC COOPERATIVE	ROSEGLLEN, UNDERWOOD & GARRISON SHOPS	978.00
A129097	MDU	WASHBURN, TURTLE LAKE, MAX & GARRISON SHOPS	1,243.46
A129098	NAPA AUTO PARTS-WASHBURN	PARTS, WASHBURN SHOP SUPPLIES	4,348.94
A129099	NAPA AUTO PARTS-GARRISON	PARTS, GARRISON SHOP SUPPLIES, OIL	675.22
A129100	ND DEPT OF TRANSPORTATION	PROJECT HEC-HRR-9999(304)	2,359.03
A129101	NORTHERN PLAINS EQUIP CO. INC.	PARTS – SEAL	6.40
A129102	PAHLKE STEEL INC	PARTS	123.22
A129103	PRAXAIR DISTRIBUTION	PARTS	3,331.88
A129104	RESERVATION TELEPHONE COOP	TELEPHONE	97.46
A129105	SMITHYS LLC	PARTS	10.00
A129106	TITAN MACHINERY	PARTS	339.73
A129107	TRUCKS OF BISMARCK	PARTS	585.89
A129108	VERIZON WIRELESS	HIGHWAY DEPT CELL SERVICE	165.71
A129109	WAGON WHEEL LUMBER	WASHBURN SHOP SUPPLIES, PARTS	224.21
A129110	WALLWORK TRUCK CENTER	PARTS	3,317.54
A129111	WASHBURN AUTO BODY LLC	REPAIRS	1,201.74
A129112	WEBER ELECTRIC	WORK ON WASHBURN SHOP	552.05
A129113	WEST RIVER TELECOMM	TELEPHONE/DSL	87.86
A129114	AMERIPRIDE LINEN & APPAREL	SHOP TOWELS, FLOOR MATS	220.34
A129115	KLABUNDE BRUCE	TRAVEL – ANNUAL ASSESSORS MEETING	83.88
A129116	CARLSON WAYNE	TRAVEL – ANNUAL ASSESSORS MEETING	131.40
A129117	KOVALENKO KATHERINE	TRAVEL – ANNUAL ASSESSORS MEETING	107.64
A129118	MOLL GORJEAN	TRAVEL – ANNUAL ASSESSORS MEETING	126.00
A129119	SAARI DARWIN	TRAVEL – ANNUAL ASSESSORS MEETING	79.56
A129120	WAGNER CLEO	TRAVEL – ANNUAL ASSESSORS MEETING	83.88
A129121	WARDNER MARLENE	TRAVEL – ANNUAL ASSESSORS MEETING	77.40
A129122	VOLOCHENKO PAM	TRAVEL – ANNUAL ASSESSORS MEETING	120.60
A129123	BOB BARKER COMPANY	BASKETBALL BACKBOARD WITH RIM – SHERIFF	136.78
A129124	CHARM-TEX, INC.	HYGENE SUPPLIES, PRISONER CLOTHES, TOWELS – SHERIFF	758.37
A129125	DACOTAH PAPER COMPANY	GARBAGE BAGS, KLEENEX, TOILET PAPER, COPY PAPER, CLEANER, TOWELS, GLOVES, SHAMPOO/BODYWASH, LAUNDRY SOAP, NAPKINS, PAPER TOWELS	1,868.70
A129126	MICHELLE EFFERTZ	REIMBURSE FEBRUARY CELL SERVICE	149.00
A129127	ENERBASE COOP RESOURCES	REFUND OVERPAYMENT OF FURBEARERS LICENSES	150.00
A129128	LADD R ERICKSON	NOV/DEC 2015 TRAVEL	246.24
A129129	WILTON FARMERS UNION OIL CO	GASOLINE - SHERIFF	600.12
A129130	GARRISON FARMERS UNION OIL CO	GASOLINE, WASHER FLUID, BATTERIES – SHERIFF	603.83
A129131	GRIMSLEYS EXHAUST & FUELS	GASOLINE – SHERIFF	419.11
A129132	HAUGEN'S DRAIN SERVICES	REPAIR TOILET IN CELL BLOCK 1	45.00
A129133	RENEE L HERMANSON, RPR	TRANSCRIPT – CHANGE OF PLEA	52.00
A129134	JOHN HICKS	MEALS, REIMBURSE FOR CAR RENTAL	186.52
A129135	HIWAY 83 EXPRESS	GASOLINE – SHERIFF	73.45
A129136	INFORMATION TECHNOLOGY DEPT	T-1 LINE ACCESS, USER FEES, EXCHANGE EMAIL ACCOUNTS, VPN; LERM USER FEES – SHERIFF	1,206.10
A129137	CALLA JARBOE	REIMBURSE FEBRUARY CELL PHONE & HORSE JUDGING CLINIC REGISTRATION	50.00
A129138	RICHARD JOHNSON	CELL PHONE REIMBURSEMENT	30.00
A129139	KRAUSE'S MARKET	INMATE MEALS – SHERIFF; SUPPLIES FOR NUTRITION PROGRAM – COUNTY AGENT	8,159.21
A129140	NOELLE KROLL	REIMBURSE FEBRUARY CELL PHONE	30.00
A129141	JUSTIN KROHMER	MEALS REIMBURSEMENT	82.00
A129142	WALTER M LIPP	COURT APPOINTED COUNSEL	518.20
A129143	CURT MALO	REIMBURSE FEBRUARY CELL PHONE	30.00
A129144	MAX FARM SERVICES	GASOLINE – SHERIFF	39.99
A129145	MCLEAN ELECTRIC COOPERATIVE	SECURITY LIGHTS – COURTHOUSE/PARK, PARK BOARD, PARK, CAMPER PADS, CAMPGROUND METER	773.00
A129146	MCLEAN COUNTY AUDITOR	JANUARY POSTAGE – COUNTY AGENT	22.63
A129147	MDU	COURTHOUSE, LAW ENFORCEMENT CENTER	152.60
A129148	MIDCONTINENT CABLE CO	CABLE TV – LEC	68.71
A129149	NAPA AUTO PARTS-WASHBURN	BELT FOR AIR HANDLER – LEC	11.60
A129150	NAPA AUTO PARTS-GARRISON	5 FILTERS – WEED CONTROL	34.95
A129151	ND ASSOCIATION OF COUNTIES	2016 DRUG & ALCOHOL FEE – RANDOM TESTING	538.65
A129152	NDACO RESOURCES GROUP	MANAGED SERVER PRO, MANAGED WORKSTATIONS PRO, SUBSCRIPTION BASED ANTIVIRUS, MONTHLY BACKUP FEE FOR DATO - MARCH	1,408.26
A129153	ND SURPLUS PROPERTY/OMB	5 LIGHT BARS, LAPTOPS, TASER HOSTERS – SHERIFF	950.00
A129154	ND SHERIFF'S & DEPUTIES ASSN	DUES	200.00
A129155	ND YOUTH CORRECTIONAL CTR	DETENTION CARE FOR McLEAN COUNTY JUVENILE	4,559.68
A129156	RYAN OBERG	REIMBURSE FEBRUARY CELL PHONE	30.00
A129157	OFFICE DEPOT	HP #82 YELLOW & MAGENTA LASER TONER, ROLODEX CARDS, FOLDERS, ERASERS, HP #61 BLACK INK CARTRIDGES, HP #72 CYAN INK CARTRIDGE, NAME PLATE	400.95

A129158	PHARMCHEM INC.	SWEAT PATCH ANALYSIS – SHERIFF	350.00
A129159	POST BOARD	PSYCH EVAL – SHERIFF	135.00
A129160	RECORD KEEPERS	SHREDDING SERVICES – JANUARY	24.50
A129161	RENSCH FARM STORE	MOWER BLADES & AIR FILTERS – PARK	76.08
A129162	RESERVATION TELEPHONE COOP	GARRISON DEPUTIES – TELEPHONE	175.58
A129163	SRT COMMUNICATIONS, INC	LINE RECORD/TRANSPORT PER MILE/ TRUNKING	698.28
A129164	ARLAN SWANSON	MEALS, PARKING REIMBURSEMENT	109.00
A129165	TELETRAC, INC.	SUBSCRIPTION – SHERIFF	1,680.00
A129166	UNDERWOOD CLINIC PC	INMATE MEDICAL, DEPUTY PHYSICAL	666.00
A129167	UNIFORM CENTER	UNIFORMS – SHERIFF	2,167.38
A129168	VERIZON WIRELESS	DATA CARDS – SHERIFF	1,440.36
A129169	WASHBURN AUTO BODY LLC	LIFTGATE – GLASS – SHERIFF	587.30
A129170	WEST RIVER TELECOM	911 TRUNKING RECURRING, MONTHLY PHONE SERVICE	3,399.85
A129171	WEX BANK	FLEET CARD & GASOLINE – SHERIFF	2,192.50
A129172	WORKFORCE SAFETY & INS	INMATE WORK RELEASE PREMIUM – 2016	250.00

Roll Call Vote: Aye: Krebsbach, Suydam and Lee. Nay: None. Motion carried.

There being no further business, the chairperson declared the meeting adjourned at 10:22 a.m. until the next regularly scheduled meeting on Tuesday, March 8, 2016. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

---

Steve Lee, Chairperson

---

Nancy Leidholm, Deputy Auditor