

**McLean County Commission Proceedings
Tuesday, April 7, 2015**

The first regular April meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Barry Suydam. Present were Commissioners Suydam, Doug Krebsbach, and Steve Lee. Also present were Auditor Les Korgel, Deputy Auditor Nancy Leidholm, and Cheryl McCormack of BHG News Service.

Moved by Krebsbach, seconded by Lee, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Alan Wagner of Farmers Union Insurance of Wilton, the county's NDIRF agent of record, joined the meeting to present the county with a conferment check for \$11,311.00.

Highway Superintendent Jim Grey joined the meeting along with Ron Wagner of Wold Engineering. Grey reported on trouble spots on a county road near Wolf Creek. Crack sealing is coming along weather permitting. Grey stated that the blade has been out touching up shoulders and blading roads. He requested permission for overtime hours to get caught up on road work if the weather straightens out. Lee questioned if the county has money for extra hours. Korgel feels the county should be ok.

Moved by Lee, seconded by Krebsbach, to authorize Grey to use overtime hours for road maintenance. Grey feels a couple of weeks should take care of things. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Lee, to approve the permit request from SRT Communications, Inc. of Minot to install and maintain fiber optic cable boring and in the right-of-way along County Road #33 and #35 to upgrade old copper cable throughout the Butte telephone exchange. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Moved by Lee, seconded by Krebsbach to approve the permit request from Donald Giffey of Roseglen to horizontal drill under County Road #7 to install an 8" PVC pipe for discharge of a 9 acre tiling project. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Wagner visited with the commission regarding funding under SB 2103. Previously, 2 projects were submitted for funding. The first project is for subgrade repairs and aggregate surfacing on CR #2; the second for subgrade repairs and aggregate surfacing on CR #23. Grey and Wagner recommend applying for subgrade repair and aggregate surfacing on CR #13 south of Douglas which has a soft area in need of repairs with an estimate of \$700,000.00 as project 3.

Moved by Lee, seconded by Krebsbach, to apply for funding under SB 2103 for subgrade repair and aggregate surfacing on CR #13 (CMC2841) south of Douglas. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried. Discussion followed on other roads within the county needing repairs.

Wagner also touched on HB 1176 which could mean additional funding available January 1, 2016.

Wagner presented the contract for signing with Astech Corporation of St. Cloud, MN for road project CP 2814(015), a micro sealing project on County Road #8, approved at the March 17 commission meeting.

Moved by Lee, seconded by Krebsbach, to approve the agreement with ND Game & Fish for road improvements to wild life management areas. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Moved by Krebsbach, seconded by Lee, to appoint Auditor Leslie Korgel as McLean County delegate for the NDIRF annual meeting. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Korgel presented the budget narrative report for the month of March along with the list of delinquent taxpayers owing over \$4,000.00.

Discussion took place regarding Vision West ND Consortium. They continue to operate even though their HUD grant has expired and have asked if the county wants to continue as a part of Vision West ND Regional Consortium appointing a voting representative. Lee questioned the cost/fees to the county. Korgel explained that even if they are able to get another grant there would have to be matching dollars coming from somewhere.

Moved by Lee, seconded by Krebsbach, to table a decision on Vision West ND until a later date. Lee would like to see what the other counties are doing. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried. Korgel will request more information.

Moved by Krebsbach, seconded by Lee, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A126580	BHG INC	EQUIPMENT BIDS, ROAD RESTRICTIONS	201.12
A126581	BUTLER MACHINERY COMPANY	PARTS, OIL	2,630.50
A126582	WILLIAM CARLSON	CELL PHONE REIMBURSEMENT	30.00
A126583	CIRCLE SANITATION SERVICE	GARBAGE PICKUP	64.25
A126584	VELVA FARMERS UNION OIL CO	SHOP SUPPLIES	14.28
A126585	TURTLE LAKE FARMERS UNION	PARTS	10.50
A126586	FASTENAL COMPANY	PARTS, SIGNS	489.97
A126587	FILTER CARE OF GRAFTON	WASHED FILTERS	246.14
A126588	HEDAHL INC	PARTS	13.55
A126589	JOB SERVICE NORTH DAKOTA	QUARTER ENDING 3/31/2015	1,038.32
A126590	JOHN DEERE FINANCIAL	PARTS, FUEL TREATMENT	3,644.55
A126591	LAKESIDE MACHINERY	PARTS	45.41
A126592	LYLE SIGNS, INC	SIGNS	298.33
A126593	MCLEAN ELECTRIC COOPERATIVE	ROSEGLEN, UNDERWOOD & GARRISON SHOPS	713.00
A126594	MCLEAN SHERIDAN RURAL WTR	WATER	73.51
A126595	NAPA AUTO PARTS	PARTS, WASHBURN SHOP SUPPLIES, OUTSHOPS	1,046.82
A126596	ND DEPT OF TRANSPORTATION	ENGINEERING – PROJECT CER-2840(054)	566.50
A126597	PAHLKE STEEL INC	PARTS	70.92
A126598	POWER PLAN	CUTTING EDGES	1,170.10
A126599	PRAXAIR DISTRIBUTION	PARTS	418.09
A126600	RENSCH FARM STORE	PARTS	1,582.78
A126601	SCHAEFFER MANUFACTURING CO	OIL	2,079.00
A126602	SCOTT'S HARDWARE	WASHBURN/GARRISON SHOP SUPPLIES	280.08
A126603	S & J HARDWARE	PARTS, GARRISON SHOP SUPPLIES	42.51
A126604	SMITHYS LLC	PARTS	51.90
A126605	TITAN MACHINERY	PARTS	110.23
A126606	UNDERWOOD FARM SUPPLY	HOSE END	5.00
A126607	WAGON WHEEL LUMBER	WASHBURN SHOP SUPPLIES	20.00
A126608	WALLWORK TRUCK CENTER	PARTS	254.53
A126609	WASTE MANAGEMENT	GARBAGE	49.81
A126610	WEST RIVER TELECOMM	TELEPHONE/DSL	87.94
A126611	WESTLIE TRUCK CENTER	PARTS	754.78
A126612	AMERIPRIDE LINEN & APPAREL	SHOP TOWELS, FLOOR MATS	320.46

A126613	AT&T MOBILITY	SHERIFF & STATES ATTORNEY – CELL SERVICE; LAND USE – DATA CARD	178.71
A126614	BHG INC	COMMISSION MINUTES, NOTICES, BIDS	1,553.08
A126615	JUNE BIES	REIMBURSE FOR INMATE MEDS	75.51
A126616	BUREAU OF RECLAMATION	TURTLE CREEK WATER PROJECT	1,117.35
A126617	BUSINESS CARD	TOUGHBOOK BATTERY, UPC-X46 COLOR PRINT PACK	215.99
A126618	CENEX CREDIT CARD	GASOLINE – SHERIFF	953.70
A126619	CENTURYLINK	911 TRUNKING-RECURRING	231.95
A126620	CHASE DRUG STORE	PRISONER MEDICAL	3.43
A126621	CITY OF WASHBURN	WATER/SEWER – COURTHOUSE, LAW ENFORCEMENT CENTER	525.72
A126622	DACOTAH PAPER COMPANY	SHAMPOO, BODY WASH – SHERIFF; JANITORIAL SUPPLIES	1,184.81
A126623	DAKOTA CENTRAL SOCIAL SVCS	McLEAN COUNTY SHARE BILLABLE EXPENSES	60,840.86
A126624	DOC'S SHOP	REPAIRS, OIL CHANGES – SHERIFF	1,849.93
A126625	MICHELLE EFFERTZ	REIMBURSE FOR ND NUTRITION COUNCIL REG/DUES, APRIL CELL PHONE REIMBURSEMENT	149.00
A126626	ELECTRONIC COMMUNICATIONS	REPAIRS – PC CAMERA	876.50
A126627	LADD R ERICKSON	FEBRUARY/MARCH TRAVEL	218.50
A126628	WILTON FARMERS UNION OIL CO	GASOLINE, REPAIRS – SHERIFF	379.71
A126629	FARMERS UNION SERVICE ASSOC	RENEWAL – BUSINESS/INLAND MARINE PREMIUM 4-15 THRU 4-16	90,263.00
A126630	GARRISON FARMERS UNION OIL	GASOLINE, OIL CHANGE, MOUNT/ BALANCES TIRES – SHERIFF	2,318.57
A126631	GARRISON VETERINARY SERVICE	DOG FOOD – DRUG DOG	66.50
A126632	GARRISON MEMORIAL HOSPITAL	BLOOD DRAWS – SHERIFF	30.00
A126633	IRENE GRAVES	REIMBURSE APRIL CELL PHONE	30.00
A126634	GRIMSLEYS EXHAUST & FUELS	GASOLINE – SHERIFF	1,495.59
A126635	JAN HANSON	REIMBURSE REG FEE – SUPPORT STAFF CONFERENCE; TRAVEL	93.60
A126636	HARRYS AUTO	GASOLINE – SHERIFF	89.51
A126637	HATZY'S REPAIR	OIL CHANGE – UNIT S-3 – SHERIFF	66.95
A126638	HIWAY 83 EXPRESS	GASOLINE – SHERIFF	189.86
A126639	J&R VACUUM & SEWING CENTER	2 BELTS, 2 AGITATORS	75.92
A126640	JENNA JANISH	TRAVEL	46.12
A126641	SHANNON JEFFERS	MARCH MEETINGS/TRAVEL	2,990.20
A126642	JOHNSON RICHARD	CELL PHONE REIMBURSEMENT	30.00
A126643	K & D SERVICES	WASHER TIMER/KNOB – LEC	476.00
A126644	KEN'S BODY SHOP	VEHICLE IMPOUNDS	175.00
A126645	KRAUSE'S SUPER VALU	COFFEE, FILTERS, CLEANER, SUPPLIES FOR NUTRITION PROGRAM AT SCHOOLS, INMATE MEALS, DOG FOOD	7,852.77
A126646	DOUG KREBSBACH	MARCH TRAVEL	116.15
A126647	NOELLE KROLL	FEBRUARY TRAVEL, REIMBURSE APRIL CELL PHONE	47.25
A126648	LEE, STEVE	MARCH TRAVEL	117.30
A126649	NANCY LEIDHOLM	MARCH TRAVEL	106.95
A126650	WALTER M LIPP	COURT APPOINTED COUNSEL	518.20
A126651	CURT MALO	REIMBURSE APRIL CELL PHONE	30.00
A126652	MID-AMERICAN RESEARCH CHEM	JANITORIAL SUPPLIES	69.25
A126653	MAX FARM SERVICES	GASOLINE – SHERIFF	267.35
A126654	MCLEAN ELECTRIC COOPERATIVE	SECURITY LIGHTS – COURTHOUSE, PARK; PARK BOARD, CIVIL DEFENSE, CAMPER PADS, SPORTSMEN CENTENNIAL PARK	694.00
A126655	MCLEAN COUNTY AUDITOR	MARCH POSTAGE – COUNTY AGENT	126.06
A126656	MENARD'S	SINK SPRAY HEAD – LEC	6.76
A126657	MOORE ENGINEERING, INC	CITY OF TURTLE LAKE PROJECT DEVELOPMENT COST; PAINTED WOODS PROJECT DEVELOPMENT	14,070.15
A126658	NACVSO	2015 INDIVIDUAL MEMBERSHIP	40.00
A126659	NAPA AUTO PARTS	WIPER BLADES, OIL FILTER – WEED CONTROL; OIL/AIR FILTER – COUNTY MOTOR POOL; POWERATED BELT	79.64
A126660	NAPA AUTO PARTS	OIL/AIR FILTERS – PARK	23.09
A126661	ND ASSOCIATION OF COUNTIES	2015 COUNTY OFFICIALS ACADEMY – KREBSBACH, KNUTSON	220.00
A126662	NDACO RESOURCES GROUP	MAY MANAGED SERVER PRO; MAY MANAGED WORKSTATIONS PRO; MAY SUBSCRIPTION BASED ANTI-VIRUS; MAY BACKUP FEE FOR DATTO	1,408.26
A126663	ND COUNTY TREASURERS ASSN	2015 ANNUAL DUES	250.00
A126664	ND DEPT OF INSURANCE	2015 – 2016 GAME & FISH VENDOR BONDS	130.00
A126665	ND EMERGENCY MANAGEMENT	2015 MEMBERSHIP DUES	30.00
A126666	ND GAME & FISH DEPT	2014 – 2015 FINAL FISHING LICENSE PAYMENT	14,520.00
A126667	ND STATE RADIO COMM	TELETYPE 1-1-2015 THRU 3-31-2015	480.00
A126668	ND SHERIFF'S & DEPUTIES ASSN	2015 MEMBERSHIP DUES	200.00
A126669	NW TIRE	TIRES – SHERIFF	265.14
A126670	LYNN OBERG	MARCH MEETINGS/TRAVEL	1,367.00
A126671	RYAN OBERG	REIMBURSE APRIL CELL PHONE	30.00
A126672	OFFICE DEPOT	CALENDAR, COLOR COPY PAPER, WHITE & BRIGHT WHITE CARD STOCK, STAPLES, 3" HEAVY DUTY BINDER, FAX TONER, HP 78A & 64A TONER	350.18
A126673	OTTERTAIL POWER COMPANY	BUTTE, TURTLE LAKE, WASHBURN,	6,780.43

		& MAX SHOPS, COURTHOUSE, RADIO TOWER, LAW ENFORCEMENT CENTER	
A126674	PHARMCHEM INC.	SWEAT PATCH KITS – SHERIFF	525.00
A126675	PITNEY BOWES	MAILING SYSTEM RENTAL 12-30-14 TO 3-30-15	1,153.11
A126676	RECORD KEEPERS	SHREDDING SERVICES	32.00
A126677	RENSCH FARM STORE	TUBING – WEED CONTROL	283.93
A126678	JAIMI RUSSELL	INMATE CARE	870.00
A126679	SCHREINER TODD	MARCH TRAVEL	131.10
A126680	SCOTT'S HARDWARE	JANITORIAL SUPPLIES, PRESSURE WASHER & HOSE – SHERIFF	263.50
A126681	SIX, ANNA	REIMBURSE FOR CPR TRAINING, INMATE ITEMS	50.41
A126682	SRT COMMUNICATIONS, INC	TELCO TARIFFS, ASSESSOR CELL SERVICE	765.02
A126683	SUPER PUMPER	GASOLINE – SHERIFF	556.41
A126684	BARRY SUYDAM	MARCH TRAVEL	80.50
A126685	TASER INTERNATIONAL	TASER HOLSTER	66.21
A126686	THE SIDWELL COMPANY	McLEAN ND GIS	5,100.00
A126687	VANCE TOMLINSON	MUD FLAP SYSTEM – WEED CONTROL	194.92
A126688	TYLER TECHNOLOGIES	DOC PRO EREVIEW MODULE	498.75
A126689	UNIFORM CENTER	SUPPORT 5/15 – 4/16 – RECORDER UNIFORMS SHIRTS, PANTS, JACKETS, TIE BARS – SHERIFF	4,711.36
A126690	UNISTOP, INC	GASOLINE – SHERIFF	1,858.63
A126691	US POSTMASTER	POST OFFICE BOX FEE – PARK	112.00
A126692	VERIZON WIRELESS	DATA CARDS – SHERIFF	640.16
A126693	OTTO WALTH	MARCH TRAVEL	97.75
A126694	WASHBURN AUTO BODY LLC	REPAIR 2003 DURAMAX – WEED CONTROL; DOOR BELT, DECALS, PAINT – UNIT S-14 – SHERIFF	4,562.66
A126695	WASTE MANAGEMENT	MARCH GARBAGE PICKUP	139.06
A126696	WEST RIVER TELECOMM	911 TRUNKING-RECURRING, MONTHLY PHONE SERVICE, GARRISON DEPUTIES, PARK	3,762.56
A126697	ZEE	INMATE MEDICATION	79.85
	MARCH PAYROLL		\$325,667.63

Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

The board received and ordered filed the monthly revenue report submitted by the Sheriff's office in the amount of \$1,685.78 for the months of February and March.

The board received and ordered filed the monthly revenue report submitted by the Recorder's office in the amount of \$6,164.40 for the month of March.

Discussion took place regarding the 2016 Police Contracts.

Mike Rivinius, Herb Bargmann, Ron Wagner and Jon Martin of Wold Engineering; Highway Superintendent Jim Grey; Jarrod Kelley of Quam Construction of Wilmar, MN; and Mac Kersten of Bechtold Paving of Minot joined the meeting for the bid opening for Project CP-2800(015) and Project CNOA-2804(054).

At 10:00 a.m. Grey and Rivinius opened bids for Project CNOA-2800(015) which involves culvert repairs.

Three bids were received. Tand Construction of Bismarck submitted a total bid of \$254,707.00; Quam Construction of Wilmar, MN submitted a total bid of \$249,413.00; and Gratech Company of Berthoud submitted a total bid of \$362,674.08.

Moved by Krebsbach, seconded by Lee, to accept the bid from Quam Construction of Wilmar, MN in the amount of \$249,413.00 for Project CNOA-2800(015). Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

At 10:15 a.m. Grey and Rivinius opened bids for Project CNOA-2804(054) which involves paving and culvert repairs in the Max area.

Two bids were received. Quam Construction of Wilmar, MN submitted a total bid of \$217,185.00; and Bechtold Paving of Minot submitted a total bid of \$215,493.57.

Moved by Lee, seconded by Krebsbach, to accept the bid from Bechtold Paving of Minot in the amount of \$215,493.57 for Project CNOA-2804(054). Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Lowell Malard of Butler Machinery of Bismarck joined the meeting for the 10:30 a.m. loader and excavator bid openings along with Dustin Melby of RDO Equipment of Bismarck and Ed Kinvig of Titan Machinery of Bismarck.

Grey opened the 3 bids submitted for the scheduled 10:30 a.m. wheel loader bid letting. RDO Equipment of Bismarck submitted a total bid of \$209,900.00 for a 2015 John Deere 644K; Butler Machinery of Bismarck submitted a total bid of \$222,130.00 for a 2015 Caterpillar 950M; and Titan Machinery of Bismarck submitted a total bid of \$191,000.00 for a 2015 Case 821F. Grey will return to the April 21 meeting with his recommendations.

Grey then opened the 2 submitted bids for the scheduled excavator bid letting. RDO Equipment of Bismarck submitted a total bid of \$137,000.00 for a 2015 John Deere 130G; Butler Machinery of Bismarck submitted a total bid of \$137,900.00 for a Caterpillar 313F LGC; and Titan Machinery submitted a total bid of \$131,000.00 for a 2014 Case CX 130C with less than 10 hours and undercarriage at 100%. Grey will return to the April 21 meeting with his recommendations.

Assistant Jail Administrator Wade Krohmer joined the meeting. He requested and was granted permission to order prisoner/jail supplies including blankets, sheets, mattresses, towels, dish towels, sandals, shoes, uniforms and games at a total of \$1,619.87.

Krohmer presented bids from US Foods, Krause's Supervalu and Food Services of America (FSA) for a 2 week prisoner meal plan. Bread, milk and produce would still be purchased locally no matter which vendor they use. Breakfast consists of cereal; lunch is a soup and sandwich combination; and supper would be a hot meal. Krohmer would like to try the new vendors for 6 months to see if there is truly a savings.

Moved by Krebsbach, seconded by Lee, to allow Krohmer to do a 6 month trial period and come back to the commission with a report. Lee is hesitant to take business away from local vendors and added that the county has a 15% allowance for the local vendors, bringing them much closer to the lower bids. Krohmer stated that the products are pretty much identical between the 3 vendors and feels he should be able to give the commission a real good picture by the end of the six months. Suydam stated that using the local vendor will put the account over budget. Korgel suggested doing the menu change with Krause's first to see if there is a savings between the TV dinners vs. the menu, and then work with US Foods and FSA. Krohmer will work with Krause's for a few months and report back to the commission with his findings. Krebsbach rescinded his motion.

Korgel presented job descriptions for Patrol Contract Deputy/K-9 Handler and Dispatcher Jailer Assistant. The descriptions have been approved by Chief Deputy Auditor Lori Foss.

Moved by Krebsbach, seconded by Lee, to approve the job description for Patrol Contract Deputy/K-9 Handler. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

Moved by Lee, seconded by Krebsbach, to approve the job description for Jailer-Dispatcher Assistant. Korgel stated there are differences in the description as compared to Jailer-Dispatcher, more on the jailer side than the dispatcher side. Lee feels this will possibly give the sheriff's department more flexibility if needed. Roll Call Vote: Aye: Lee, Krebsbach, and Suydam. Nay: None. Motion carried.

There being no further business, the chairperson declared the meeting adjourned until the next regularly scheduled meeting on Tuesday, April 21, 2015. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

Barry Suydam, Chairperson

Nancy Leidholm, Deputy Auditor