

**McLean County Commission Proceedings
Tuesday, June 7, 2016**

The first regular June meeting of the Board of Commissioners was called to order at 8:31 a.m. by Chairperson Steve Lee. Present were Commissioners Lee, Doug Krebsbach, and Barry Suydam. Also present were Highway Superintendent Jim Grey, Ron Wagner with Wold Engineering, Auditor Les Korgel, Deputy Auditor Kayla Oberlander, and Suzanne Werre of BHG News Services.

Moved by Krebsbach, seconded by Suydam, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Highway Superintendent Jim Grey joined the meeting. He provided the commission with prices per gallon on magnesium chloride. Envirotech Services, Inc. of Randolph, MN was \$1.06 per gallon bringing the total cost to \$27,984.00. Craig's Dust Control of New Rockford was \$2.00 per gallon bringing the total cost to \$52,800.00. Grey requested permission from the commission to proceed with this project choosing Envirotech Services, Inc.

Moved by Krebsbach, seconded by Suydam, to approve the purchase of magnesium chloride from Envirotech Services, Inc. at \$1.06 per gallon. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Grey also informed the commission on the process of the gravel project taking place on County Road 6. Grey said they should be finishing soon.

Risk Manager Noelle Kroll joined the meeting to discuss refunds the county has received. The first one was from Learning Management System (LMS). This refund is for counties who participated in Workforce Safety & Insurance's LMS computer based training program in 2015. The amount of this refund was \$3,411.00. The second refund is the Premium Safety Discount for all counties that participated in the mandatory claims management and drug free workplace training programs in 2014. The amount of this refund is \$3,411.00. The third and final refund is a premium dividend credit refund. This program was implemented so if the county is successful with aggressive claims management and safety programs and practices, the county is able to control and save money on its workers compensation costs. The amount of this refund is \$5,800.00.

Moved by Suydam, seconded by Krebsbach, to approve the Special Event Permit Application from Rusted Rail for an additional race at the McLean County Speedway in Underwood on June 9. This is a make-up race due to the weather causing the race on June 2 to be cancelled. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Korgel presented the budget narrative report for the month of May along with the list of delinquent taxpayers owing over \$4,000.00. Property taxes are at 95% collected with the discount compared to 96% in 2015; Government reimbursements including PILT, State Aid, and Coal Severance etc. are at \$857,183.74 compared to \$1,013,112.66 in 2015; Fees and miscellaneous revenues are at \$656,264.90 compared to \$496,067.12 in 2015. On the expense side 34.79% of the budget has been expended where budget expenditures normally would be around 41.67%. Most of the expense categories are below the anticipated level for this time of year. Some exceptions would be prisoner medical at 49% and oil sealing at 66% expended. Discussion followed regarding oil prices and possible additional budget cuts to all the county departments for 2016.

Received and ordered filed the fee collection report for the month of May from the Recorder's office in the amount of \$11,496.50.

Received and ordered filed the fee collection report for the months of April and May from the Sheriff's office in the amount of \$963.94.

Moved by Suydam, seconded by Krebsbach to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A129957	3D SPECIALTIES	SIGNS	4,337.76
A129958	BUTLER MACHINERY COMPANY	PARTS	2,408.36
A129959	WILLIAM CARLSON	REIMBURSE FOR CELL PHONE	30.00
A129960	CIRCLE SANITATION SERVICE	GARBAGE – GARRISON/WASHBURN	389.25
A129961	FASTENAL COMPANY	SIGNS	159.05
A129962	MCLEAN ELECTRIC COOPERATIVE	ROSEGLEN, UNDERWOOD & WASHBURN SHOPS	486.00
A129963	MCLEAN SHERIDAN RURAL WATER	WATER	72.82
A129964	NAPA AUTO PARTS-GARRISON	PARTS, GARRISON SHOP SUPPLIES	708.15
A129965	NORTHERN PLAINS EQUIPMENT	OXY/ACETYLENE	112.80
A129966	NYGARD CONSTRUCTION, INC	WORK DONE ON LIFT STATION AT GARRISON SHOP	4,850.00
A129967	PAHLKE STEEL INC	PARTS	115.60
A129968	PRAXAIR DISTRIBUTION	PARTS	45.41
A129969	RESERVATION TELEPHONE COOP	TELEPHONE	98.49
A129970	RUNNINGS	PARTS, WASHBURN SHOP SUPPLIES	39.95
A129971	SCOTT'S HARDWARE	PARTS, WASHBURN SHOP SUPPLIES	198.97
A129972	S & J HARDWARE	GARRISON SHOP SUPPLIES, PARTS	6.98
A129973	SMITHYS LLC	PARTS	56.40
A129974	WAGON WHEEL LUMBER	PARTS, WASHBURN SHOP SUPPLIES	119.94
A129975	WALLWORK TRUCK CENTER	PARTS	243.84
A129976	WEST RIVER TELECOM	TELEPHONE/DSL	87.82
A129977	AED SUPERSTORE	CHILD AED PADS	342.00
A129978	AT&T MOBILITY	SHERIFF & STATES ATTORNEY CELL SERVICE; LANDE USE – DATA CARD	179.44
A129979	BHG INC	MINUTES, HELP WANTED ADS, TRACTOR BIDS, NOTICE OF MAIL BALLOT ELECTIONS, NOTARY STAMP – BUSKE, LAND USE NOTICES	2,005.90
A129980	BUSINESS CARD	MEDALS, SASH FOR COUNTY 4-H FAIR	78.25
A129981	CALIBRE PRESS	USE OF FORCE TRAINING – SHERIFF	139.00
A129982	CAPITAL CITY REST SUPPLY	COOKING OIL – LAW ENFORCEMENT CENTER	15.22
A129983	LONI A CARLSON	MEALS FOR TRAINING – SHERIFF	210.00
A129984	CHS CREDIT CARD DEPT	GASOLINE – SHERIFF	2,559.01
A129985	CENTRAL DAKOTA FORENSIC	FORENSIC INTERVIEW – SHERIFF	105.00
A129986	CHASE DRUG STORE	PRISONER MEDICAL	771.63
A129987	CHARM-TEX, INC.	PERSONAL HYGIENE – SHERIFF	133.78
A129988	CIRCLE SANITATION SERVICE	GARBAGE PICKUP	337.00
A129989	CITY OF WASHBURN	WATER/SEWER – LAW ENFORCEMENT CENTER/COURTHOUSE	494.02
A129990	CULLIGAN WATER CONDITIONING	PORTABLE EXCHANGE RENTAL – PARK	90.00
A129991	DACOTA PAPER COMPANY	TOILET PAPER, PAPER TOWELS, CLEANERS, GLOVES, DISH SOAP, LAUNDRY SOAP, PAPER PLATES, MOP BUCKET, WRINGER, KLEENEX, BLEACH	889.35
A129992	DAKOTA CENTRAL SOCIAL SVCS	MCLEAN COUNTY SHARE BILLABLE EXPENDITURES – MAY 2016	80,661.40
A129993	DOC'S SHOP	OIL CHANGES – SHERIFF	447.26
A129994	MICHELLE EFFERTZ	MAY MILEAGE	34.56
A129995	WILTON FARMERS UNION OIL CO	GASOLINE, MIRROR ADHESIVE – SHERIFF	879.19
A129996	FARMERS UNION SERVICE ASSOC	ADD 3 CATERPILLAR MOTOR GRADERS, ADD KINETIC LEASING, INC.	949.00
A129997	GARRISON FARMERS UNION OIL CO	GASOLINE – SHERIFF, BATTERIES FOR RESCUE BOAT	869.36
A129998	FIRST DISTRICT HEALTH UNIT	WATER TEST – PARK	44.00
A129999	GARRISON VETERINARY SERVICE	DOG FOOD, VACCINATIONS – SHERIFF	181.25
A130000	GEMPLERS	BOOTS, GLOVES – WEED CONTROL	84.95

A130001	GERARD GOVEN	MAY WATER BOARD MEETINGS/TRAVEL	424.82
A130002	GRIMSLEYS EXHAUST & FUELS	GASOLINE – SHERIFF	483.49
A130003	TERRI GUDERJAHN	REIMBURSE FOR COURTHOUSE FLOWERS	40.46
A130004	HATZY'S REPAIR	OIL CHANGES – SHERIFF	103.90
A130005	HAUGEN'S DRAIN SERVICES	CLEAN URINAL, CHECK SHOWER HEAD – LAW ENFORCEMENT CENTER	125.00
A130006	HUGH P MINEHAN POST 49	US FLAG, ND FLAG – PARK	43.00
A130007	INFORMATION TECHNOLOGY DEPT	NETMOTION USER FEES – SHERIFF; T-1 LINE ACCESS, USER FEES, VPN, EXCHANGE EMAIL ACCOUNTS	1,209.00
A130008	CALLA JARBOE	MAY MILEAGE, MEALS	54.00
A130009	SHANNON JEFFERS	MAY WATER BOARD MEETINGS/TRAVEL	1,966.24
A130010	RICHARD JOHNSON	CELL PHONE REIMBURSEMENT	30.00
A130011	KEN'S BODY SHOP	IMPOUNDS – SHERIFF	875.00
A130012	KRAUSE'S MARKET	INMATE MEALS – SHERIFF	6,398.38
A130013	NOELLE KROLL	MAY TRAVEL	135.00
A130014	JUSTIN KROHMER	DOG KENNEL – SHERIFF	200.00
A130015	LEE, STEVE	MAY TRAVEL	93.96
A130016	LIGHT AND SIREN	100 WATT PROFESSIONAL HD SPEAKERS – SHERIFF	298.00
A130017	MID-AMERICAN RESEARCH CHEM	BACTERIZER – FREIGHT	13.58
A130018	MAX FARM SERVICES	GASOLINE – SHERIFF	101.70
A130019	MCLEAN ELECTRIC COOPERATIVE	SECURITY LIGHTS – COURTHOUSE, PARK; PARK BOARD, PARK, CIVIL DEFENSE, CAMPER PADS, CAMPGROUND METER	1,204.00
A130020	MCLEAN COUNTY AUDITOR	MAY POSTAGE – COUNTY AGENT	73.92
A130021	MOTOROLA SOLUTIONS, INC.	3 RADIOS FOR UNIT S-21 GRANT VEHICLE	12,154.50
A130022	NAPA AUTO PARTS-GARRISON	HEADLIGHT BULB – PARK	95.68
A130023	ND ASSOCIATION OF COUNTIES	WORKMENS COMPENSATION PREVIOUS YEAR RECONCILIATION 2015	3,073.31
A130024	ND NEWSPAPER ASSOCIATION	ANALYSIS OF MEASURES	58.50
A130025	ND ASSOCIATION OF COUNTIES	FINE FOR TIMELY REPORTING ON WSI CLAIM, ILG WEBINAR – FOSS	380.00
A130026	NDACO RESOURCES GROUP	MANAGED SERVER PRO – JULY; MANAGED WORKSTATIONS PRO – JULY; SUBSCRIP- TION BASED ANTIVIRUS – JULY; MONTHLY BACKUP FEE FOR DATO – JULY	1,408.26
A130027	ND STATES ATTORNEY ASSOC	2016 MEMBERSHIP DUES	300.00
A130028	NELSON AUTO CENTER	2 2016 FORD EXPEDITION SUV'S – SHERIFF	62,574.00
A130029	BRADLEY NIELSEN	REIMBURSE FOR DOG COLLAR	24.48
A130030	NORTH COUNTRY MARINE	RESCUE BOAT REPAIRS	269.54
A130031	NW TIRE	TIRES – SHERIFF	1,952.72
A130032	NYGARD CONSTRUCTION, INC	REPLACE UNDERGROUND TANK AT FISH CLEANING STATION – PARK	1,000.00
A130033	LYNN OBERG	MAY WATER BOARD MEETINGS/TRAVEL	1,484.26
A130034	OFFICE DEPOT	BROCHURE PAPER, TAPE, DISPENSERS, HP LASER TONERS, VIEWBINDERS, RED REFILL INK, COLOR PAPER, DIVIDERS, PENS, CORRECT TAPE, CORK STRIP	2,501.38
A130035	OTTERTAIL POWER COMPANY	BUTTE, TURTLE LAKE, WASHBURN & MAX SHOPS, COURTHOUSE, RADIO TOWER, LAW ENFORCEMENT CENTER	4,185.37
A130036	JAIMI POCHANT	INMATE CARE	1,020.00
A130037	POSITIVE CONCEPTS	ROLLER PAPER – SHERIFF	149.95
A130038	PROTECTION SYSTEMS, INC	ANNUNCIATOR REPAIR – SHERIFF	846.93
A130039	RESERVATION TELEPHONE COOP	GARRISON DEPUTIES, PARK	226.40
A130040	SCOTT'S HARDWARE	PLUMBING REPAIRS, GREASE, DUSTER, OIL FILTER WRENCH, DIMMABLE BULBS	94.71
A130041	S & J HARDWARE	PARK – BATTERIES, SPONGES, NUT, ADAPTER, BRUSH, ENAMEL, CEMENT, THERMOSTAT COVER; SHERIFF – PVC PIPE	90.16
A130042	SRT COMMUNICATIONS, INC	ASSESSOR CELL SERVICE, 911 TRUNKING	759.32
A130043	BARRY SUYDAM	MAY TRAVEL	75.60
A130044	THIRD WATCH COMMUNICATIONS	INSTALL REAR LED BAR IN CARGO AREA – UNIT S-20	677.94
A130045	THOMPSON FUNERAL HOME	REIMBURSE MAY CORONER SERVICES	1,500.00
A130046	TURNINGHEART, JEFF	REIMBURSE FOR SOCKS – SHERIFF	7.76
A130047	UNDERWOOD CLINIC PC	INMATE MEDICAL, 2 DEPUTY PHYSICALS	846.00
A130048	UNIFORM CENTER	BLAUER BALLISTIC COVER XL FOR 4421	102.99
A130049	VERIZON WIRELESS	DATA CARDS – SHERIFF	720.18
A130050	WASTE MANAGEMENT	GARBAGE – PARK	495.71
A130051	WASHBURN VOLUNTEER AMB	AMBULANCE RUNS FOR INMATES	4,351.32
A130052	WATER PURITY INC	WATER DELIVERED	77.00
A130053	WEBER ELECTRIC	REPROGRAM LOW VOLTAGE SWITCH – COURTHOUSE	95.00
A130054	WEST RIVER TELECOM	911 TRUNKING RECURRING; TELEPHONE – SHERIFF	648.10
	JUNE PAYROLL	A detailed list of payroll funds expended is available for public inspection anytime during regular business hours in the McLean County Auditor's office .	\$332,387.21

Roll call Vote: Aye: Suydam, Krebsbach, and Lee. Nay: None. Motion carried.

Jim Grey rejoined the meeting for the scheduled 9:30 a.m. bid opening for tractor purchase along with Lowell Mallard of Butler Machinery, Bismarck; Patrick Frohlich and Nick Miller of RDO Equipment, Washburn; and Duane Hummel of Northern Plains, Garrison.

The first bid submitted was from Northern Plains Equipment of Minot for a 125HP 2015 Case IH with 112 hours at \$77,200.00.

The second bid submitted was from Case IH Northern Plains Equipment of Garrison for a 140HP 2015 Maxxum with 231 hours at \$79,995.00

The third bid submitted was from Acme Tools of Minot for a 125HP 2014 Kubota model M126GXDTCF with 15 hours at \$80,000.00.

The fourth bid submitted was from RDO Equipment of Washburn for a 140HP 2015 John Deere 6140D with 305 hours at \$68,000.00. Also submitted from RDO Equipment of Washburn was a new 120HP 2016 John Deere 6120M at \$83,048.56.

The fifth bid submitted was from Butler Machinery Company of Bismarck for a 130HP 2016 Massey Ferguson MF5713SL at \$92,886.00. Also from Butler Machinery Company was a 160HP 2015 Challenger MT535 with 24 hours at \$132,830.00

Grey will study the bids and return to the June 21 meeting with his recommendations.

There being no further business, the chairperson declared the meeting adjourned at 9:46 a.m. until the next regularly scheduled meeting on Tuesday, June 21. The commission minutes and agenda can be found on the county website at <http://www.visitmcleancounty.com/officals/meetings.html>.

Steve Lee, Chairperson

Kayla Oberlander, Deputy Auditor

**McLean County Board of Equalization
Tuesday, June 7, 2016**

The County Board of Equalization was called to order at 11:00 a.m. by Chairperson Steve Lee. Present were members Lee, Doug Krebsbach, and Barry Suydam, Tax Director Todd Schreiner, County Assessor Ryan Oberg and Assistant Cassie Goetz. In addition the following people were present: Auditor Les Korgel and Deputy Auditor Kayla Oberlander.

Chairperson Lee turned the meeting over to Tax Director Todd Schreiner. Schreiner presented a handout giving the background to the assessment process and numbers for McLean County. Discussion followed.

States Attorney Ladd Erickson joined the meeting.

The board requested Schreiner's recommendations for changes in property assessments for 2016. Schreiner recommended adoption of the revised land pricing schedule in order to meet the average value as required by the State Board of Equalization which equates to an approximate 5% increase in agricultural values for 2016. All agricultural land will average \$689.00/acre; cropland will average \$787.14/acre; and noncropland will average \$146.27/acre.

Moved by Suydam, seconded by Krebsbach, to approve the recommended increase in agricultural land values as submitted by Schreiner. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Schreiner recommended an increase in residential property structure values at varying rates throughout the county resulting in a 3.8% overall increase for 2016 resulting in a 91.9% sales ratio since these values fall in line with the state's acceptable guidelines.

Moved by Krebsbach, seconded by Suydam, to approve the recommendation for McLean County residential property as submitted by Schreiner. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Schreiner recommended an increase in commercial property structure values at varying rates throughout the county resulting in a 0.60% overall decrease for 2016 resulting in a 96.7% sales ratio since these values fall in line with the state's acceptable guidelines.

Moved by Krebsbach, seconded by Lee, to approve the recommendation for McLean County commercial property as submitted by Schreiner. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

There being no further business, the chairperson declared the meeting adjourned at 11:53 a.m. The commission minutes and agenda can be found on the county website at <http://www.visitmcleancounty.com/officals/meetings.html>.

Steve Lee, Chairperson

Kayla Oberlander, Deputy Auditor