

## McLean County Commission Proceedings

Thursday, October 7, 2021

The first regular October meeting of the Board of Commissioners was called to order at 8:31 a.m. by Chairperson Barry Suydam. Present were Commissioners Suydam, Steve Lee, and Steve Cottingham. Also present were Auditor Beth A. Knutson, Highway Superintendent Jim Grey, Deputy Auditor Diane L. Blumhagen, and Ralph Mancini of BHG News Service.

Moved by Lee, seconded by Cottingham, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

Grey was present with an update on department operations, reporting that mowing of right-of-ways has been completed. Grey also evaluated the road leading into Wolf Creek West Subdivision regarding stop signs to be placed on the east and west corners of the road. Discussion followed which resulted in a decision to place two stop signs.

Grey presented the commissioners with a utility permit request from Reservation Telephone Cooperative to bore under County Road 8, west of 31<sup>st</sup> Avenue NW, Coleharbor, ND, to provide services to the Tim Eslinger residence by placing a 1¼ inch HDPE plastic conduit.

Moved by Cottingham, seconded by Lee, to approve the utility permit request from Reservation Telephone Cooperative as presented. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Grey presented three proposals for the purchase of a belly dump trailer. The first proposal from Johnson Trailer Sales, of Bismarck, ND, offered a Manac triple axle belly dump trailer with flip tarp for \$67,500.00. The second proposal from Butler Machinery Company, of Fargo, ND, offered a Trail King triple axle belly dump trailer with flip tarp for \$66,200.00 with an additional \$780.00 if delivered. The third proposal from RDO Equipment Co., of Bismarck, ND, offered a Cross Country triple axle belly dump trailer with flip tarp for \$55,350.00.

Moved by Lee, seconded by Cottingham, to authorize the purchase of a Cross Country belly dump from RDO Equipment Co. in the amount of \$55,350.00. Roll Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

Grey informed the board that he will be attending this year's Local Roads Conference on October 19-21, 2021, in Sioux Falls, South Dakota.

Coleharbor Mayor Heith Pochant joined the meeting to discuss the Dan Mayer property. Pochant has assisted Mayer in locating new living arrangements. Since the property has become McLean County's as of October 1, 2021, Pochant is requesting a Notice of Eviction in order to relocate Mayer. Discussion followed.

Moved by Lee, seconded by Cottingham, to approve sending a Notice to Eviction to Dan Mayer. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Dakota Central Human Services Zone Director Steve Reiser joined the meeting to present the department's 2022 budget. Total budget requested is \$1,897,290.26 with revenues totaling \$1,812,574.88, which results in a deficit of \$24,245.38. Funds received from the State of North Dakota and carryover funds from previous years will fund the budget amount. There will be no additional cost to the county and no mills will be levied.

Moved by Lee, seconded by Cottingham, to approve the 2022 budget as presented for the Dakota Central Human Services Zone. Roll Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

Knutson presented the proposed Legislative Redistricting Map which will be approved by the ND State Legislature on November 8, 2021. Discussion followed.

Knutson presented the Pledge of Securities received from Farmers Security Bank of Washburn, ND. The total public deposits on August 31, 2021, were \$11,942,441.84 and the total pledged securities were \$12,568,056.47.

Moved by Cottingham, seconded by Lee, to accept the Pledge of Securities received from Farmers Security Bank. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Knutson presented final recommendations for minimum sale prices on real estate forfeited to the county. She stated that the price is the amount of taxes including specials; penalties and interest; and costs of serving notice plus the estimated taxes for 2021. The sale will be held on Tuesday, November 16, 2021 at 10:00 a.m. in the County Commission Chambers of the McLean County Courthouse. The minimum sale prices recommended by Knutson are as follows:

### Appraised Value of Property Taken for Delinquent 2018 Taxes

Legal Description , Parcel Number, Minimum Sale Price:

NW4 14-148-85 St. Mary Township, 38-0014-04937-000, \$7,389.91

NE4SE4, W2SE4SE4 24-148-85 St. Mary Township, 38-0024-04982-000, \$2,616.82

W2SW4, SW4NW4 24-148-85 St. Mary Township, 38-0024-04984-000, \$5,753.02

S2NE4, SE4NW4, NW4SE4 28-148-85 St. Mary Township, 38-0028-05007-000, \$7,676.10

N2SW4, SW4NW4 Less 0.85 A to McLean Co Hwy Dept. 28-148-85 St. Mary Township, 38-0028-05012-000, \$3,707.15

NE4SE4 less 2.28 A to USA 7-149-81 Greatstone Township, 48-0007-06229-000, \$1,001.73

5.60 A in W2 15-149-86, 53-0015-07147-010, \$2,486.04

Outlot A in NE4 35-150-84, 64-0035-09209-010, \$6,003.92

SW4 17-150-86, 66-0017-09440-000, \$8,360.46

NE4 20-150-86, 66-0020-09454-000, \$5,533.77

N2SE4 20-150-86, 66-0020-09455-000, \$3,928.12

E2SW4, SW4SW4, SW4SE4 21-150-86, 66-0021-09462-000, \$5,457.72

The following is for Butte City:

Lots 3-4 Blk 4 (LE) Original Townsite, 73-0001-10306-000, \$4,460.68

South 143' Lot 2 Blk 8 (LE) Original Townsite, 73-0001-10370-000, \$2,605.18

Lots 7-8 Blk 13 Original Townsite, 73-0001-10449-000, \$4,074.12

Lot 22, Less W 5' Blk 20 (LE) Original Townsite, 73-0001-10499-000, \$2,904.42

The following is for Coleharbor City:

Lots 1-2 & N 40' Lot 3 Blk 2 Original Townsite, 74-0501-00007-000, \$19,471.54

The following is for Garrison City:

W2 of Lots 4-5 Blk 2 McLean County Addition, 75-1301-00019-000, \$1,025.70

S 85' of E2 Lot 6 Blk 3 Robinson Third Addition, 75-1803-00019-000, \$265.38

S 85' Lot 7 Blk 3 Robinson Third Addition, 75-1803-00020-000, \$13,235.04

Lot 10 Blk 1 Schempps Addition, 75-1901-00010-000, \$7,185.20

Lot 11 Blk 1 Schempps Addition, 75-1901-00011-000, \$2,754.64

The following is for Mercer City:

South 25' Block A, 77-1501-00092-005, \$181.23

The following is for Underwood City:

Lot 6 Blk 22 Original Townsite, 80-0001-00184-000, \$1,771.12

Lot 1 Becker Addition, 80-0190-00004-000, \$6,565.82

Lots 25-26 Blk 2 Houser Addition, 80-0801-00051-000, \$4,752.63

Lot 39 Blk 3 Houser Addition, 80-0801-00115-000, \$942.81

Lot 40 Blk 3 Houser Addition, 80-0801-00116-000, \$749.05

Lot 41 Blk 3 Houser Addition, 80-0801-00117-000, \$749.05

Lot 1 Blk 4 Mees South Terrace Addition, 80-1301-00031-000, \$3,604.60

Moved by Lee, seconded by Cottingham, to approve the appraised value of property taken for delinquent 2018 taxes. Roll Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

Moved by Cottingham, seconded by Lee, to set the Delinquent Properties Hearing for 10:00 a.m. during the regular commission meeting set for October 19, 2021. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Lowell Malard from Butler Machinery Company joined the meeting.

Knutson informed the board that the Sheriff's Department has rehired a previous employee, William Pieper, to fill one of the open Patrol Deputy positions. The Sheriff's Department is asking the commission to waive Pieper's six-month probation period.

Moved by Lee, seconded by Cottingham, to approve the waiver of the six-month probation period for William Pieper. Roll Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

Knutson presented the commission with an updated job description for the Sheriff Department's Administrative Assistant II position. The updates consisted of cleaning up verbiage and removing duties that are no longer performed by the position.

Moved by Lee, seconded by Cottingham, to approve the Sheriff Department's Administrative Assistant II job description as presented. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Knutson presented the commission with updated job description for the Sheriff Department's Assistant Jail Administrator position. The updated consisted of adding Support Operations to the job title, cleaning up verbiage, and adding new essential function which coordinate with adding Support Operations to the job title. Commissioner Lee questioned Essential Functions line 4 verbiage. Knutson will discuss the Essential Functions line 4 verbiage with the Sheriff's Department and Chief Deputy Auditor Lori Foss.

Knutson discussed the appointment of a new ND State Fair Delegate since Calla Jarboe Edwards left her position. Kathy Neumiller, of Washburn, ND, showed interest in becoming the new delegate. Knutson also requested travel reimbursement for the new delegate.

Moved by Cottingham, seconded by Lee, to appoint Kathy Neumiller as the ND State Fair Delegate with travel reimbursement. Roll Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

Received and ordered filed the fee collection report from the Recorder's Office in the amount of \$8,203.00 for the month of September.

Received and ordered filed the fee collection report from the Sheriff's Office in the amount of \$1,440.64 for the month of September.

Knutson presented the current list of uncollected taxes.

Knutson presented the budget narrative for period ending September 30, 2021. She presented data showing property tax collections are at 94% collected including 98% with discount for 2021 or \$18,399,536.89; Government Reimbursement revenues totaled \$2,129,526.42 compared to \$1,885,110.61 in 2020; Fees and Miscellaneous revenues totaled \$1,534,221.65 compared to \$2,348,801.28 in 2020; and expenditures were at 65.19% of total budget for 2021.

Moved by Cottingham, seconded by Lee, to approve the following vouchers for payment:

A detailed list of checks is available for public inspection anytime during regular business hours in the McLean County Auditor's Office.

Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Jennifer Heck and Randy Hoovestol from RDO Equipment Co. joined the meeting.

Chairperson Suydam recessed the meeting at 9:50 a.m.

Chairperson Suydam reconvened the meeting at 10:00 a.m. Highway Superintendent Jim Grey rejoined the meeting for the 10:00 a.m. motor grader bid opening.

Butler Machinery Co. (Butler), of Bismarck, bid new Caterpillar 150 AWD models for the lease purchase price of \$369,600.00 per motor grader, with a guaranteed repurchase price of \$165,000.00 per motor grader. Three payment options were presented with payment amounts of \$280,961.12, \$173,843.80, or \$84,160.09.

RDO Equipment Co. (RDO), of Bismarck, bid new John Deere 772GP models for the lease purchase price of \$343,000.00 per motor grader, with a guaranteed repurchase price of \$140,400.00 per motor grader. Two payment options were presented with payment amounts of \$236,694.74 or \$146,598.83.

Commissioner Lee requested to grant Grey some time to review the bid proposals returning later in the meeting with a recommendation.

Sheriff J.R. Kerzmann, Chief Deputy Sheriff Richard Johnson, and Assistant Jail Administrator Casey Howe all joined the meeting.

Johnson discussed the upcoming cyber radio project upgrade for the county radio tower. The upgrade will cost up to \$38,217.00 with the switching date set for November 17, 2021.

Moved by Lee, seconded by Cottingham, to approve the upgrade at a maximum cost of \$38,217.00. Discussion followed. Roll Call Vote: Aye: Lee, Cottingham, and Suydam. Nay: None. Motion carried.

Detective Aaron Matties and Assistant Jail Administrator Wade Krohmer joined the meeting.

Kerzmann discussed an opportunity to purchase ammunition from the McKenzie County Sheriff's Department which includes 37,000 rounds of practice ammunition and 9,000 rounds of duty ammunition at a total cost of \$16,326.00.

Moved by Cottingham, seconded by Lee, to approve the purchase of ammunition from McKenzie County Sheriff's Department in the amount of \$16,326.00.

Kerzmann requested approval to purchase three firearms from Sportsman's Loft, of Minot, ND at a maximum cost of \$1,200.00.

Moved by Lee, seconded by Cottingham, to approve the purchase of three firearms from Sportsman's Loft, of Minot, ND at a maximum cost of \$1,200.00. Roll Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

Chairperson Suydam recessed the meeting at 10:30 a.m. for the retirement recognition of James D. Young Bird.

Chairperson Suydam called the meeting back into session at 10:45 a.m.

Grey rejoined the meeting to discuss the motor grader bids received from Butler and RDO. He had reviewed all bids and recommended accepting the bid from RDO due to price and the standard machine options available.

Moved by Lee, seconded by Cottingham, to approve the purchase of three motor graders from RDO going with payment amount \$146,598.83. Roll Call Vote: Aye: Cottingham, Lee, and Suydam. Nay: None. Motion carried.

There being no further business, the chairperson declared the meeting adjourned at 10:48 a.m. until the next regularly scheduled meeting on Tuesday, October 19, 2021. The commission minutes and agenda can be found on the county website at <http://www.mcleancountynd.gov>.

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Barry Suydam, Chairperson

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Diane L. Blumhagen, Deputy Auditor