

McLean County Commission Proceedings
Tuesday, December 27, 2022

The second regular December meeting of the Board of Commissioners was called to order at 8:32 a.m. by Chairperson Steve Cottingham. Present were Commissioners Cottingham, Steve Lee, and Barry Suydam. Also present were Auditor Beth A. Knutson; Deputy Auditor Diane L. Blumhagen; Road Superintendent Jim Grey; Assistant Road Superintendent Travis Verke; McLean County Agriculture and Natural Resources NDSU Extension Agent Sarah Bedgar; Beau Meckle; Garrison School Superintendent Nick Klemisch; and Cammie Wright of NorDak North Publishing.

Grey presented an update on department operations reporting that snow removal continues. Grey requested approval to purchase a used plow truck.

Moved by Lee, seconded by Suydam, to authorize the Highway Department to purchase a used plow truck not to exceed \$55,000.00. Discussion followed. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Suydam discussed road condition of County Road (CR) 6 and CR 37.

Klemisch voiced his concerns regarding snow removal on county roads during recent storms. Discussion followed with Cottingham requested to take a look at procedures going forward along with staffing and equipment. Suydam suggested setting up some priority roads and Lee stated that communication is going to be a key going forward.

Bedgar introduced Beau Meckle who was job shadowing Bedgar for the day. Bedgar presented the commission with a list of requested items for the office. Lee stated the normal procedure would be to budget for the items requested. Discussion followed.

Director of Dakota Central Human Service Zone (DCHSZ) Steven Reiser joined the meeting.

Knutson informed the commission of the two scheduled organized township meetings set for January 10, 2023. The first meeting will be held at 9:00 a.m. at Turtle Lake City Hall and the second meeting to be held at 1:00 p.m. at the Cubby Hole, Garrison.

Knutson explained the process for accepting a RFP for the upcoming Bridge Project BRJ-0028(051) and noted that there was one RFP submitted and the interview process was completed by Knutson, Grey and Cottingham.

Moved by Suydam, seconded by Lee, to approve McLean County's selection of Wold Engineering Construction Engineering Proposal for project:

BRJ-0028(051) PCN 23334 – removal of existing structure 28-166-35.0 and construction of new structure 28-166-35.1 and authorize signing of the contract at the second regularly scheduled meeting of December 2022, at the McLean County Courthouse, Washburn, ND.

Roll Call Vote: Aye: Suydam, Lee, and Cottingham. Nay: None. Motion carried.

Moved by Lee, seconded by Suydam, to approve the following Transfer of Funds Resolution:

Transfer of Funds Resolution

Be it resolved, that the McLean County Board of Commissioners move to make the following transfers of funds to update revenue funds to the correct accounts as follows:

Transfer \$68,853.30 from County General (1000-2901-000) to Sale of Equipment-Sheriff (1000-3640-000);

Transfer \$42,115.00 from Liabilities-Lakeview Est. (8060-2901-000) to Principal In-Lakeview Est (8060-3042-000);

Transfer \$1,582.35 from Liabilities-Lakeview Est. (8060-2901-000) to Interest In-Lakeview Est (8060-3043-000)

Approved this 27th day of December 2022.

Steve Cottingham, Chairperson

Beth A. Knutson, Auditor

Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Knutson discussed that the Sportsmen's Centennial Park requested approval to purchase a used 2006 New Holland TC40DA tractor from Northern Plains Equipment for the amount of \$16,500.00.

Moved by Lee, seconded by Suydam, to authorize the purchase of the tractor as presented. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

Moved by Suydam, seconded by Lee, to approve the following vouchers for payment:

A detailed list of checks is available for public inspection anytime during regular business hours in the McLean County Auditor's Office.

Roll Call Vote: Aye: Suydam, Lee, and Cottingham.

Moved by Lee, seconded by Suydam, to authorize the Auditor's office to pay any P-Card charges between today's meeting and the end of year. Roll Call Vote: Aye: Lee, Suydam, and Cottingham. Nay: None. Motion carried.

There being no further business, the chairperson declared the meeting adjourned at 9:49 a.m. until the next regularly scheduled meeting on Tuesday, January 3, 2023. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.

Steve Cottingham, Chairperson

Diane L Blumhagen, Deputy Auditor