

**McLean County Commission Proceedings**  
**Tuesday, January 19, 2016**

The final regular January meeting of the Board of Commissioners was called to order at 8:32 a.m. by Chairperson Steve Lee. Present were Commissioners Lee, Barry Suydam and Doug Krebsbach. Also present were Auditor Les Korgel, Deputy Auditor Nancy Leidholm, Highway Superintendent Jim Grey, Risk Management Assistant/Disaster Emergency Services (DES) Manager Noelle Kroll, Wold Engineering representatives Ron Wagner and Mike Rivinius, and Alyssa Meier of BHG News Services.

Moved by Krebsbach, seconded by Suydam, to approve the minutes of the previous meeting as submitted. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Risk Management Assistant/DES Manager Noelle Kroll presented the statistics for the Risk Management program for the time period covering January 1, 2015 through December 31, 2015 showing 14 accidents requiring medical attention and 31 accidents not requiring medical attention, up considerably from 2014. Kroll went on to report that the County's Hazardous Mitigation Plan has been approved both by the state and by FEMA.

Moved by Suydam, seconded by Krebsbach, to adopt the McLean County Multi-Hazard Mitigation Plan as follows:

**McLean County Multi-Hazard Mitigation Plan**

**Whereas**, McLean County recognizes the threat that natural, man-made or technological hazards pose to people and property within our community; and

**Whereas**, undertaking hazard mitigation actions will reduce and/or eliminate the potential for harm to people and property from future hazard occurrences; and

**Whereas**, an adopted Multi-Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple Federal Emergency Management Agency (FEMA) pre- and post-disaster mitigation grant programs; and

**Whereas**, McLean County participated in the preparation of this plan in accordance with the disaster Mitigation Act of 2000; and

**Whereas**, adoption of the McLean County Multi-Hazard Mitigation Plan demonstrates the commitment to hazard mitigation; and

**Now, therefore, be it resolved**, that the McLean County Commission adopts the McLean County Multi-Hazard Mitigation Plan.

Signed this \_\_\_\_\_ day of January, 2016.

Attested: \_\_\_\_\_

Signed: \_\_\_\_\_

Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Kroll informed the commission that she had been contacted by the Red Cross regarding their Home Fire Preparedness Campaign whose aim is to make sure residents have adequate smoke detectors in their homes. She reported that the Riverdale Fire Department will conduct a campaign on February 2 in Riverdale.

Highway Superintendent Jim Grey reported that crews are out chasing snow around the county and cleaning up roads due to the recent snow fall. They continue to be busy in the shop doing maintenance on equipment for the upcoming year. He reported that the Equipment Operator II position in Garrison had been filled with Chris Magruder beginning February 1. Grey stated that the township meetings had gone well and reported that he will begin working on 2011 FEMA compliance reports. Grey questioned the commission regarding Capital Outlay spending wondering about the purchase of tires, fuel and cutting edges and was directed to make purchases as needed if he came across a good deal. He went on to report that he would be attending the ND Association of County Engineers Conference in Bismarck January 20 – 22. Grey informed the commission of an all-expense paid trip provided by Titan Machinery of Bismarck to Tomahawk, WI to tour the factory where the Case equipment is built, February 9 – 11.

Wold Engineering representatives Wagner and Rivinius submitted additions to House Bill (HB) 1176, specifically project CNOC-0028(022) as follows: (3 inch aggregate lift with subgrade repairs)

- County Road (CR) #6 from State Highway (SH) #41 east to CR #6S then south and east to CR #33 (10 miles) \$600,000.00
- CR #8 and CR #27 from SH #41 east to CR #27 junction then south to CR #27 asphalt (9 miles) \$600,000.00
- CR #27 from SH #200 north to SH #41 (2 miles) \$120,000.00
- CR #12 from CR #23 east to CR #12 asphalt (6 miles) \$360,000.00
- CR #25E from SH #200 north to CR #12 asphalt (4 miles) \$240,000.00
- CR #14 from CR #16 east to CR #15 (3 miles) \$180,000.00

Moved by Krebsbach, seconded by Suydam, to approve the 2016 project additions for House Bill (HB) 1176 CNOC-0028(022) for aggregate surfacing and subgrade repairs on approximately 34 miles of county roads as submitted. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Clerk of Court Cathy Bailey presented the commission with the 2015 Statistics Report for the Clerk of Courts office. She reported that the case load is down from 2014 because of traffic violation citations being written for municipal court rather than district court, which retains money for the cities instead of it going to the state. Bailey stated that 2015 had more felony cases than they've ever had before and that 2015 was a record year for restitution, collecting \$26,527.06 for victims of crimes.

Moved by Krebsbach, seconded by Suydam, to issue a raffle permit to Bis-Man Reel N Rec of Bismarck for a raffle to be conducted during a fishing tournament on Lake Audubon on February 20, 2016 with prizes being an ice house, ice auger, ice rod, ice rod case, fish finder, tip up, tackle box, gift cards, sled, heater, cooker, electric knife, rod and reel, ice chest, hat & gloves, ice scoop, rod & case, and fishing net, totaling \$1,525.00 in prizes. The raffle is to benefit the *Take a Kid Fishing* program. Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Korgel presented his financial recap report for the period ending December 31, 2015 including the listing of delinquent tax payers in the county owing more than \$4,000.00 which shows 6 property owners owing a total of \$60,728.36; and the General Fund Income Comparison from 1985 – 2015. Property tax collections for 2015 stand at 98% compared to 99% on December 31, 2014. On the expense side we spent 84.91% of the 2015 budget.

Korgel reported that a new oil rig is going in the NW¼NW¼ of Section 6, Township 150 North, Range 91 West, located in the far northwest corner of the county.

Discussion followed regarding the possible borrowing of up to \$500,000.00 if it becomes necessary in the upcoming months; and the options of leasing or purchasing of equipment for the highway department was discussed as well.

Moved by Suydam, seconded by Krebsbach, to approve the following vouchers for payment:

CHECK #	VENDOR	DESCRIPTION	AMOUNT
A128847	ALS METAL WORK	PARTS	1,754.96
A128848	WILTON FARMERS UNION OIL CO	LP	181.00
A128849	GARRISON FARMERS UNION OIL CO	PARTS	34.02
A128850	FILTER CARE OF GRAFTON	WASHED FILTERS	25.88
A128851	GARRISON CITY	GARBAGE/WATER	72.45

A128852	INTERSTATE POWER SYSTEMS INC	PARTS	290.20
A128853	JOHN DEERE FINANCIAL	RENTAL ON 3 TRACTORS	1,575.00
A128854	K & D SERVICES	WORK DONE AT WASHBURN SHOP	62.00
A128855	KEN'S BODY SHOP	WINDSHIELD	173.00
A128856	MCLEAN ELECTRIC COOPERATIVE	ROSEGLLEN, UNDERWOOD & GARRISON SHOPS	629.00
A128857	MDU	WASHBURN, TURTLE LAKE, MAX & GARRISON SHOPS	1,211.39
A128858	NAPA AUTO PARTS-GARRISON	PARTS, GARRISON SHOP SUPPLIES	289.77
A128859	NELSON INTERNATIONAL	PARTS	157.53
A128860	PRAXAIR DISTRIBUTION	PARTS	459.70
A128861	RDO EQUIPMENT CO	CUTTING EDGES	13,130.00
A128862	RESERVATION TELEPHONE COOP	TELEPHONE – HIGHWAY	96.97
A128863	VERIZON WIRELESS	HIGHWAY DEPT CELL SERVICE	210.10
A128864	WASTE MANAGEMENT	GARBAGE	49.81
A128865	WEST RIVER TELECOMM	TELEPHONE & DSL	87.86
A128866	BHG INC	ONLINE SUBSCRIPTION – LEADER NEWS – AUDITOR	25.00
A128867	CAPITAL TROPHY	2 9X12 PLAQUES – SHERIFF	112.00
A128868	CHASE DRUG STORE	PRISONER MEDICAL	1,078.90
A128869	CHASE PHARMACY INC.	PRISONER MEDICAL	15.39
A128870	CHARM-TEX, INC.	DEODRANT, SHAMPOO, TOOTHPAST – SHERIFF	279.47
A128871	CITY OF WASHBURN	WATER/SEWER	360.34
A128872	DACOTAH PAPER COMPANY	SHAMPOO, BODYWASH – SHERIFF; PAPER TOWELS, DISH SOAP, TOILET PAPER, LAUNDRY SOAP, GARBAGE BAGS, CLEANERS, ICE MELT	1,233.13
A128873	DAKOTA PRAIRIES RC&D	2016 MEMBERSHIP DUES	400.00
A128874	MICHELLE EFFERTZ	REIMBURSE JANUARY CELL PHONE	30.00
A128875	EIDE FORD	UNIT S-5 – SHERIFF	4,301.79
A128876	WILTON FARMERS UNION OIL CO	GASOLINE – SHERIFF	576.38
A128877	GARRISON FARMERS UNION OIL CO	GASOLINE, OIL CHANGE – SHERIFF	986.70
A128878	GARRISON VETERINARY SERVICE	DOG FOOD – SHERIFF	66.50
A128879	GRIMSLEYS EXHAUST & FUELS	GASOLINE – SHERIFF	580.23
A128880	HARRY'S AUTO	GASOLINE – SHERIFF	50.90
A128881	HATZY'S REPAIR	BATTERY, OIL CHANGE, SWITCH, BALANCE TIRES – SHERIFF	280.90
A128882	HIWAY 83 EXPRESS	GASOLINE – SHERIFF	145.50
A128883	INFORMATION TECHNOLOGY DEPT	T-1 LINE ACCESS, ACTIVE DIRECTORY USER FEES, VPN, EXCHANGE EMAIL ACCOUNTS, LERM USER FEES	831.10
A128884	JAVA ROSE FLORAL & CAPPUCINO	FLORAL ARRANGEMENTS FOR AK JOHNSON & MARION DEVLIN SVCS	100.00
A128885	RICHARD JOHNSON	REIMBURSE CELL PHONE	30.00
A128886	KADRMAS, LEE & JACKSON, INC	HAZARD MITIGATION PLAN UPDATE	12,475.00
A128887	KEN'S BODY SHOP	IMPOUND FEES	350.00
A128888	NOELLE KROLL	REIMBURSE JANUARY CELL PHONE	30.00
A128889	NANCY LEIDHOLM	MILEAGE – PICKUP 2015 HUNTING LICENSES	103.04
A128890	LEWIS & CLARK REGIONAL DEV	2016 MEMBERSHIP CONTRIBUTION	12,781.17
A128891	LEXISNEXIS MATTHEW BENDER	ND CENTURY CODE 15 RV3C&CS 4A	235.74
A128892	LIGHT AND SIREN	FLOOR PLATE – SHERIFF	74.58
A128893	CURT MALO	REIMBURSE JANUARY CELL PHONE	30.00
A128894	MARK'S PLUMBING PARTS	WILLOUGHBY PUSH BUTTON PUMP	363.99
A128895	AARON MATTIES	REIMBURSE FOR MOTOR VEHICLE TABS	3.00
A128896	MAX FARM SERVICES	GASOLINE – SHERIFF	26.68
A128897	MCLEAN ELECTRIC COOPERATIVE	SECURITY LIGHTS – COURTHOUSE/ PARK; PARK BOARD; PARK; CIVIL DEFENSE; CAMPER PADS; PARK CAMPGROUND METER	695.00
A128898	MCLEAN COUNTY TREASURER	TRANSFER TO GENERAL FUND PER STATE LAW	74,618.74
A128899	MDU	LAW ENFORCEMENT CENTER, COURTHOUSE	124.43
A128900	MID-STATES ORGANIZED CRIME	2016 MEMBERSHIP FEES	150.00
A128901	MIDCONTINENT CABLE CO	LAW ENFORCEMENT CENTER CABLE	68.68
A128902	MOORE ENGINEERING, INC	PAINTED WOODS HYDROLOGIC ANALYSIS	75,186.90
A128903	NATIONAL ASSOC OF COUNTIES	2016 MEMBERSHIP DUES	450.00
A128904	ND ASSOCIATION OF COUNTIES	2016 ESTIMATED WORKERS COMP PREMIUM	69,889.99
A128905	ND ASSOCIATION OF COUNTIES	2016 NDACO DUES	10,581.00
A128906	ND COUNTY AUDITORS ASSOC	2016 ANNUAL DUES	250.00
A128907	ND COUNTY COMMISSIONERS ASSN	2016 DUES	1,021.00
A128908	ND COUNTY TREASURERS ASSN	2015 ANNUAL DUES	250.00
A128909	ND STATE RADIO COMM	LICENSE RENEWAL FEE	340.00
A128910	ND VSO ASSOCIATION	2016 YEARLY DUES	50.00
A128911	ND WATER RESOURCE DIST ASSOC	2016 HANDBOOK & DUES	565.00
A128912	NORTH DAKOTA 911 ASSOC	2016 MEMBERSHIP DUES	25.00
A128913	RYAN OBERG	REIMBURSE JANUARY CELL PHONE	30.00
A128914	OFFICE DEPOT	“PAID” DATER STAMP	68.99
A128915	PHARMCHEM INC.	SWEAT PATCH ANALYSIS	475.00
A128916	JAIMI (RUSSELL) POCHANT	INMATE CARE	450.00
A128917	RESERVATION TELEPHONE COOP	GARRISON DEPUTIES, PARK, 911 TRUNKING RECURRING	188.14
A128918	SIX, ANNA	DIABETIC TEST STRIPS – SHERIFF	17.88
A128919	SRT COMMUNICATIONS, INC	LINE RECORD/TRANSPORT PER MILE/ TRANSPORT TRUNK	698.28
A128920	THE SIDWELL COMPANY	McLEAN ND GIS	60,000.00
A128921	UNIFORM CENTER	UNIFORMS – SHERIFF	898.58
A128922	VERIZON WIRELESS	DATA CARDS – SHERIFF	720.18
A128923	VIKING SCREEN PRINTS	4” VINYL LETTERS – SHERIFF	16.64
A128924	WASHBURN AUTO BODY LLC	MOUNT/BALANCE TIRES – SHERIFF	74.00

A128925	WASTE MANAGEMENT	GARBAGE PICKUP – DECEMBER	139.06
A128926	WEST RIVER TELECOMM	911 TRUNKING; MONTHLY CHARGES	3,568.36
A128927	WEX BANK	GASOLINE – SHERIFF	2,336.58

Roll Call Vote: Aye: Krebsbach, Suydam, and Lee. Nay: None. Motion carried.

Jim Grey rejoined the meeting for the scheduled 10:00 a.m. bid opening for motor grader lease/purchase along with Lowell Mallard of Butler Machinery of Bismarck, and Dustin Melby of RDO Equipment of Bismarck.

The first bid submitted was from RDO Equipment of Bismarck for a 2016 John Deere 772GP at \$314,000.00 which includes all options requested: slip clutch, ripper, lift group and snow wing. Trade in values and annual lease payments were listed as well.

The second bid submitted was from Butler Machinery of Bismarck for a 2016 Caterpillar 140M3 AWD at \$293,900.00 which includes the optional snow wing. Additional options requested would be at an additional cost to the county. Trade in values and annual lease payments were listed as well.

Grey will study the bids and return to the February 2, 2016 meeting with his recommendations.

There being no further business, the chairperson declared the meeting adjourned at 10:19 a.m. until the next regularly scheduled meeting on Tuesday, February 2, 2016. The commission minutes and agenda can be found on the county website at <http://www.visitmcleancounty.com/officials/meetings.html>.

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Steve Lee, Chairperson

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Nancy Leidholm, Deputy Auditor