

McLean County Commission Proceedings
Tuesday, November 4, 2025

The first regular November meeting of the Board of Commissioners was called to order at 8:32 a.m. by Chairperson Steve Lee. Present were Commissioners Lee, Steve Cottingham, and Curt Olson. Also present were Auditor Beth A. Knutson; Deputy Auditor Lynda Snyder; and Road Superintendent James Grey.

Moved by Olson, seconded by Cottingham, to approve the minutes of the meeting held on October 21, 2025, as submitted. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

Grey presented an update on department operations reporting that gravel crushing has started at the Shafer Gravel Pit and he will be meeting with Sundre Sand and Gravel about adding a new approach to access the pit. He also stated that mowing is completed and graveling will continue as long as weather permits. Discussion followed.

Grey presented a permit from Eric Popinga of Central Power Electric Cooperative to construct a 43.8 kV overhead transmission line in county road right-of-way in Section 20, Township 149 North, Range 79 West, and Section 33, Township 149 North, Range 78 West. Discussion followed.

Moved by Olson, seconded by Cottingham, to approve the permit request as presented. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Knutson presented information on the recent legislation that memorializes ND Highway 200 as the North Dakota Fallen Peace Officers Memorial Highway. Discussion followed.

Olson stated McLean County has one peace officer to memorialize and signs will be placed at mile marker 210 and 211. Discussion followed.

Knutson stated the signs will be purchased using budgeted funds from the Highway Department.

Moved by Cottingham, seconded by Olson, to approve purchasing signs commemorating the fallen peace officer in McLean County. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

Knutson presented amended minimum sales prices for delinquent properties in Garrison and Mercer. Discussion followed.

Moved by Cottingham, seconded by Olson, to approve the amended minimum sale prices of property in Garrison and Mercer.

NOTICE OF SALE OF PROPERTY

I, Beth A. Knutson, duly elected and qualified auditor in and for the County of McLean, State of North Dakota, do hereby certify that the following properties were taken by said McLean County for non-payment of 2022 taxes and will be sold at public auction on the 18th day of November, 2025, in the Commission Chambers of the McLean County Courthouse. The sale shall begin at 10:00 A.M. on the above sale date and will continue until all properties have been offered for sale.

Parcel #	Legal Description	Amt Owed	Min. Sale Price
<u>Butte City</u>			
73-0001-10306-000	Lots 3-4 Blk 4 Original Townsite	\$1,545.15	\$2,169.03
73-0001-10370-000	South 143’ Lot 2 Blk 8 Original Townsite	\$1,564.47	\$2,194.84
73-0001-10499-000	Lot 22, Less West 5’ Blk 20 Original Townsite	\$1,812.22	\$2,516.61
<u>Garrison City</u>			
75-1602-00008-000	Lot 5 Blk 2 Pankratz 2 nd Addition	\$ 781.87	\$1,356.84
<u>City of Mercer</u>			
77-1501-00073-000	E2N2 Lot 14 (150X150) Olesen’s Addition	\$8,068.41	\$8,093.18
77-1501-00074-000	W2N2 Lot 14 (150X150) Olesen’s Addition	\$7,128.07	\$7,152.90
<u>City of Turtle Lake</u>			
79-1801-00005-000	Lots 10-11-12 Blk 1 Ramsey Addition	\$1,090.54	\$1,355.76

Dated this 3rd day of November, 2025 at Washburn, ND.

/s/Beth A Knutson
McLean County Auditor

Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Knutson presented suggested disbursement amounts for the funds received from the Back the Blue Grant. She stated the funds would be used as retention bonuses for current law enforcement and correction officers with forty employees receiving a bonus in the amount of \$1,384.69. Discussion followed.

Moved by Olson, seconded by Cottingham, to approve the disbursement amounts as presented. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

Knutson presented the Pledge of Securities received from TruCommunity Bank for the period ending October 31, 2024. The total public deposits were \$20,423,808.77 and the total pledged securities were \$22,561,834.90 with an overage of \$2,138,026.13.

Moved by Cottingham, seconded by Olson, to accept the Pledge of Securities from TruCommunity Bank. Discussion followed. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Moved by Olson, seconded by Cottingham, to approve the Dakota Central Human Service Zone (DCHSZ) Transfer of Funds resolutions and the McLean County Auditor’s Sweep Account Transfer of Funds resolution. Roll Call: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

DCHSZ Transfer of Funds and McLean County Sweep Account Transfer of Funds resolutions are on file in the McLean County Auditor’s Office.

Knutson requested approval to advertise for board appointments. She stated the publications will specify letters of interest will be due before the last Commission meeting in November. Discussion followed.

Moved by Cottingham, seconded by Olson, to approve advertising for open board appointments. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

Chairman Lee stated he will not be able to attend the meeting scheduled for November 18, 2025. Discussion followed.

Moved by Cottingham, seconded by Olson, to change the next meeting from November 18, 2025, to November 25, 2025, at 8:30 a.m. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Knutson requested permission to close the courthouse on December 2, 2025, from 12:00 p.m. to 1:00 p.m. for the annual employee service recognition potluck.

Moved by Olson, seconded by Cottingham, to approve extending lunch to one hour and closing the courthouse on December 2, 2025. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

Received and ordered filed the fee collection report from the Recorder’s Department for the month of October in the amount of \$13,780.80.

Received and ordered filed the fee collection report from the Sheriff’s Department for the month of October in the amount of \$2,366.61.

Moved by Olson, seconded by Cottingham, to approve the following vouchers for payment:

VOUCHER/ CHECK	REMIT NAME	DESCRIPTION	AMOUNT
UNPAID VOUCHERS			
1400	APRIL FACER	PRC REFUNDS TO TAXPAYERS	103.99
1400	BENJAMIN GEHRING	MONTHLY CORONER FEE	1,000.00
1400	BRENDA BERNARDY	PRC REFUNDS TO TAXPAYERS	155.98
1400	BRIAN GOVEN	ABATEMENT	510.45
1400	BRIANNA LAZIER	PRC REFUNDS TO TAXPAYERS	474.39
1400	COREY HENDERSHOT	PRC REFUNDS TO TAXPAYERS	123.99
1400	DACOTAH PAPER COMPANY	CAN LINERS, PAPER PLATES	435.42
1400	ELECTRONIC COMMUNICATIONS	REBOOT INTERCOM SYSTEM	312.50
1400	GARRISON DIVERSION	DISB MONTHLY COLLECTIONS	1,769.34
1400	GARRISON-MAX, RYDER-MAKOTI AMB DIST	REIMB FOR MRTC MEMBERSHIP DUES	60.00
1400	GARY ANGELL	PRC REFUNDS TO TAXPAYERS	357.62
1400	GERARD GOVEN	WATER BOARD MEETING AND MILEAGE	990.42
1400	GERARD SCHWAN	PRC REFUNDS TO TAXPAYERS	506.70
1400	GOETZ FUNERAL HOME INC	MONTHLY CORONER FEES	1,000.00
1400	JEEPERS SWEEPERS LLP	POWER SWEEP AND RESTRIPE PARKING LOTS	4,500.00
1400	JOHN & KIM BOE	PRC REFUNDS TO TAXPAYERS	919.56
1400	LYNN OBERG	WATER BOARD MEETING, MILEAGE & REIMB	1,745.06
1400	MARLIN RONHOLDT	PRC REFUNDS TO TAXPAYERS	64.23
1400	MCLEAN FAMILY RESOURCE CENTER	DISB MONTHLY COLLECTION	379.37
1400	MCRANDALL MOBILE GLASS	WINDSHIELD	490.00
1400	ND STATE TREASURER	DISB MONTHLY COLL-STATE TAX	743.18
1400	ND STATE TREASURER	DISB MONTHLY COLL-DOMESTIC VIOLENCE	245.00
1400	OTTERTAIL POWER COMPANY	COURTHOUSE	2,700.02
1400	OTTERTAIL POWER COMPANY	UTILITIES	2,832.38
1400	PAUL & DONNA KASTNER	PRC REFUNDS TO TAXPAYERS	234.98
1400	PHILLIP & ANGELA HERMAN	PRC REFUNDS TO TAXPAYERS	794.85
1400	RADISSON HOTEL BISMARCK	2 NIGHTS NDACO CONF-BOSCH	227.00
1400	RADISSON HOTEL BISMARCK	2 NIGHTS NDACO CONF-KNUTSON	227.00
1400	RADISSON HOTEL BISMARCK	2 NIGHTS NDACO CONF-COMMISSIONERS	681.00
1400	RIVER CITY HEATING AND AIR INC	OVEN REPAIR	998.90
1400	RONALD A JURICK	PRC REFUNDS TO TAXPAYERS	143.20
1400	ROYCE & MICHELLE ROBERSON	PRC REFUNDS TO TAXPAYERS	519.59
1400	SCOTTS HARDWARE	SCREWS, BOLTS, FRIDGE, TAPE, ETC	828.18
1400	SHANNON JEFFERS	WATER BOARD MEETING	500.00
1400	SOFTCHOICE CORPORATION	OFFICE 2024, HWY, SHERIFF, DES	1,279.84
1400	STEVEN SAILER	PRC REFUNDS TO TAXPAYERS	110.45
1400	TERRY E & CYNTHIA R MEHLHOFF	PRC REFUNDS TO TAXPAYERS	555.78
1400	VIRGINIA SWANSON	PRC REFUNDS TO TAXPAYERS	520.61
1400	WARD COUNTY	INMATE HOUSING	90.00
1400	WATER PURITY INC	WATER	24.00
1400	WATER PURITY INC	WATER	184.00
1400	ZENZ AUTO	8 FIRESTONE TIRES	2,601.20
HIGHWAY DEPARTMENT			
1402	B-FIRST INDUSTRIAL	HEX NUTS & PLOW BOLTS	436.46
1402	DIRTY DEEDS EXCAVATING	REPAIR SEWER LIFT PUMP - GARRISON SHOP	3,674.77
1402	EQUIPMENT BLADES INC.	GRADER EDGES	11,840.00
1402	MAYO CONSTRUCTION CO INC	CP-2800(023)	54,795.22
1402	MAYO CONSTRUCTION CO INC	CP-2800(024)	83,178.87
1402	MCLEAN COUNTY IMPLEMENT LLC	PARTS	41.97
1402	MCLEAN COUNTY IMPLEMENT LLC	SHOP TOOLS	264.96
1402	NDACE	NDACE DUES & CONFERENCE	350.00
1402	NW TIRE	TIRES	3,188.83
1402	SCOTTS HARDWARE	PARTS - REPAIR WATER HEATER	129.43
1402	WOLD ENGINEERING PC	B-23-22 CP-2800(024) PAVING	8,317.88
1402	WOLD ENGINEERING PC	B-22-13 CP-2800(023) PAVING	5,479.53
DIRECT DEPOSIT			
1401	ANNA SIX	REIMB FOR INMATE EXP	18.73
1401	ASHLEY DEHAVEN	NURSING HOURS-OCTOBER	2,240.00
1401	CURT MALO	REIMB OCT CELL PHONE	30.00
1401	DIANE BLUMHAGEN	MILEAGE REIMB FOR ELECTION TRAINING	53.20
1401	ELIZABETH PATTERSON	REIMB OCT CELL PHONE	30.00
1401	GWYN L BOSCH	REIMB MILEAGE TO NDACO CONF	56.00
1401	HEIDI ANDERSON	TRAVEL	204.40
1401	JAN HANSON	REIMB OCT CELL PHONE	30.00
1401	KAMILE MODEREGGER	REIMB OCT CELL PHONE	30.00
1401	KAMILE MODEREGGER	MILEAGE & MEALS	325.00
1401	KAYLA L OBERLANDER	REIMB OCT CELL PHONE	30.00
1401	KAYLA L OBERLANDER	TRAVEL	153.30
1401	NOAH CUNNINGHAM	BOOTS	53.44
1401	RYAN OBERG	REIMB OCT CELL PHONE	30.00
1401	SARAH BEDGAR	REIMB OCT CELL PHONE	30.00
1401	TODD SCHREINER	VET SERVICES CONF-REIMB MILEAGE	145.41
1401	TRAVIS R VERKE	REIMB FOR CELL PHONE	30.00
PAYROLL			
1391	AFLAC	MONTHLY PREMIUM	1,503.29
1392	DELTA DENTAL	DENTAL INS PREMIUM	7,986.37

1395	ND CHILD SUPPORT ENFORCEMENT	CHILD SUPPORT	2,691.00
401785	BRAVERA WEALTH	MONTHLY CONTRIBUTIONS	1,309.59
401786	AVESIS	VISION INS PREMIUM	1,687.34
401787	FRATERNAL ORDER OF POLICE	FOP DUES	59.00
401788	MISSOURI VALLEY FOP	FOP DUES	45.00
401789	USABLE LIFE	CANCER INS PREMIUM	120.12
ON DEMAND/MANUAL CHECKS			
401774	ND SECRETARY OF STATE	NOTARY-RETTERATH	72.00
401775	WESTERN FRONTIER INSURANCE	NOTARY RENEWAL-RITTENBACH	200.00
401784	MORITZ SPORT & MARINE	PURCHASE DEFENDER	29,675.20
401791	DACOTAH PAPER	CAN LINERS, TISSUES, DISH SOAP	143.82
401792	FALKIRK MINING COMPANY	EASEMENTS	2.00
401793	ND ATTY GENERAL	MNTHLY COLL 24/7 SOBRIETY PROG	1,023.00
	OCTOBER PAYROLL	A DETAILED LIST OF PAYROLL FUNDS EXPENDED IS AVAILABLE FOR PUBLIC INSPECTION ANYTIME DURING REGULAR BUSINESS HOURS IN THE MCLEAN COUNTY AUDITOR'S OFFICE.	507,727.51
P-CARD FUNDED PURCHASES			
1403	AMAZON	DESK LAMP, ORGANIZER, BINDERS, BINDER CLIPS	130.98
1403	AMAZON	FLEXIBLE CUTTING BOARDS & T SHIRTS	23.09
1403	AMAZON	FINE TIP SHARPIE-BLACK	17.97
1403	AMAZON	6PK PICK AND PLUCK FOAM INSERT	29.99
1403	AMAZON	TOSHIBA HARD DRIVES	212.79
1403	AMAZON	PLANNER, BINDER CLIPS, WHITE OUT	41.78
1403	AMAZON	20PK 4FT LED T8 BALLASTS, FILE CABINET	238.18
1403	AMAZON	SCREEN PROTECTOR, OTTERBOX PHONE CASE	57.44
1403	ARCO	FUEL	96.35
1403	BP OF BROOKINGS	FUEL - CONFERENCE	80.53
1403	DAKOTA DUST-TEX	FLOOR MATS FOR COURTHOUSE & COUNTY SHOP	97.50
1403	DAVIDSON COUNTY SHERIFF	FILING FEE - SUBPOENA SREVICE	59.31
1403	DOLLAR GENERAL	SUPPLIES FOR WELLNESS FAIR	27.82
1403	DROPBOX INC	DROPBOX STORAGE-JOHNSON	6.00
1403	DROPBOX INC	DROPBOX-STATES ATTORNEY	864.00
1403	FIREFLY RESERVATIONS	METERED BILLING 9-3-25 THRU 10-2-25	150.50
1403	GREY GROUP LLC	UC RESCUE TRAINING	795.00
1403	HARBOR FREIGHT	BENCH VISE, IMPACT SOCKET SET	299.98
1403	INDEED	EMPLOYMENT AD	684.13
1403	KRAUSES MARKET	COFFEE, TIDE	41.85
1403	KRAUSES MARKET	GROCERIES FOR JAIL	227.69
1403	KRAUSES MARKET	SUPPLIES FOR OTM SCHOOL PROGRAM	24.95
1403	LINDE GAS & EQUIPMENT	WELDING SUPPLIES	95.42
1403	MASTER FIRE AND SAFETY	MAINTENANCE	696.00
1403	MATTHEW BENDER AND CO INC	ND CODE SUPPLEMENT AND INDEX	362.96
1403	MATTHEW BENDER AND CO INC	ND COURT RULES SUPPLEMENT	32.94
1403	MCLEAN ELECTRIC COOPERATIVE	ROSEGLEN	65.00
1403	MCLEAN ELECTRIC COOPERATIVE	UNDERWOOD	70.00
1403	MCLEAN ELECTRIC COOPERATIVE	GARRISON	372.00
1403	MCLEAN ELECTRIC COOPERATIVE	SPORTSMENS PARK	134.00
1403	MCLEAN ELECTRIC COOPERATIVE	CIVIL DEFENSE	114.00
1403	MCLEAN ELECTRIC COOPERATIVE	SECURITY LIGHTS - COURTHOUSE	77.00
1403	MCLEAN ELECTRIC COOPERATIVE	SECURITY LIGHTS - SPORTMENS PARK	567.00
1403	MCLEAN ELECTRIC COOPERATIVE	CAMPER PADS 34-43A	145.00
1403	MCLEAN ELECTRIC COOPERATIVE	CAMPER PADS 34-42B	236.00
1403	MCLEAN ELECTRIC COOPERATIVE	CENTENNIAL PARK CAMPGROUND METER	111.00
1403	MCLEAN ELECTRIC COOPERATIVE	SPORTSMENS PARK	2,718.00
1403	MCLEAN SHERIDAN RURAL WATER	RURAL WATER	92.55
1403	NAPA AUTO PARTS GARRISON	PARTS	25.75
1403	NAPA AUTO PARTS GARRISON	OIL AND OIL FILTERS	112.58
1403	NORDAK NORTH PUBLICATIONS	LEGALS: HASCO, BENZMILLER, FISHER, MILLER	254.08
1403	NORDAK NORTH PUBLICATIONS	CAREGIVERS AD	80.00
1403	NORTHERN PLAINS EQUIPMENT CO	CUTTING EDGES, PARTS & OIL	163.90
1403	NORTHERN PLAINS EQUIPMENT CO	CREDITED TWICE - NEED TO REPAY	96.15
1403	OTTERTAIL POWER COMPANY	BUTTE SHOP	39.52
1403	OTTERTAIL POWER COMPANY	TL SHOP	55.16
1403	OTTERTAIL POWER COMPANY	MAX SHOP	41.76
1403	OTTERTAIL POWER COMPANY	WASHBURN SHOP	285.97
1403	OTTERTAIL POWER COMPANY	RADIO TOWER	107.62
1403	OTTERTAIL POWER COMPANY	RADIO TOWER	105.26
1403	PHARMCHEM INC	SWEAT PATCH ANALYSIS	97.05
1403	PLUNKETT'S PEST CONTROL INC.	GEN PEST CONTROL PROGRAM	22.75
1403	QUADIENT LEASING	POSTAGE	614.04
1403	RTC NETWORKS	GARRISON	92.39
1403	RTC NETWORKS	TELEPHONE	149.00
1403	RTC NETWORKS	SPORTMEN'S CENTENNIAL PARK	163.00
1403	SALHUS SEPTIC	WASHBURN SHOP SEPTIC PUMPING	300.00
1403	SALHUS SEPTIC	COUNTY SHOPS	110.00
1403	SALHUS SEPTIC	DEEP WATER & STEINKE	415.68
1403	SALHUS SEPTIC	PORTA POTTY SERVICING, SEPTIC PUMPING, MAINT	1,800.00
1403	SAM'S CLUB	FOOD FOR WELLNESS FAIR	222.75
1403	SAM'S CLUB	COFFEE	227.76
1403	SHELL	FUEL-CONFERENCE	86.98
1403	SLEEP INN & SUITES	TRAINING	297.00
1403	TSC	DRY DOG FOOD	108.28
1403	UNDERGROUND VAULTS STORAGE	STORAGE MICROFORM BOX	246.72
1403	UNIFORM CENTER	HILITE CARRIER BODY ARMOR	3,807.00
1403	VERIZON	KITTLER-HIGHWAY CELL	39.01
1403	VERIZON	KROLL-DES CELL	39.01
1403	VERIZON	GREY-HIGHWAY CELL	39.01
1403	VERIZON	ERICKSON-ST ATTY CELL	39.01
1403	VERIZON	OBERG-ASSESSOR CELL/HOTSPOT	40.01
1403	VERIZON	KROLL-DES JETPACK	40.01
1403	VERIZON	TASK FORCE OFFICER	79.25
1403	VERIZON	HIGHWAY CELL	39.03
1403	VERIZON	DES CELL	39.03
1403	VERIZON	HIGHWAY CELL	39.03
1403	VERIZON	ST ATTY CELL	39.03
1403	VERIZON	ASSESSOR CELL/HOTSPOT	40.03
1403	VERIZON	DES JETPACK	40.01
1403	VERIZON	DATA CARD	1,039.28
1403	VERIZON	DETECTIVE PHONE	81.09
1403	VERIZON	SHERIFF CELL PHONE	39.03

1403	VERIZON	PATROL CELL PHONE	883.53
1403	VERIZON CONNECT	DATA ACCESS CHARGES	488.60
1403	VERIZON CONNECT	MONTHLY RECURRING CHARGES	488.60
1403	WALMART	SUPPLIES FOR HEALTH FAIR	46.09
1403	WEST RIVER TELECOM	PHONE & DSL	98.10
1403	WEST RIVER TELECOM	SHERIFF	453.99
1403	WEST RIVER TELECOM	COURTHOUSE	777.40
1403	WEST RIVER TELECOM	NDSU EXT	124.54
1403	WEST RIVER TELECOM	E-911 TELCO TARIFFS	85.76
1403	WEST RIVER TELECOM	E-911 RADIO TOWER	118.22
1403	WORKFORCE SAFETY AND INS	VOLUNTEER PREMIUM 10/2/25 TO 9/30/26	250.00
1403	ZORO	VANDAL AND LIGATURE RESISTANT LIGHT FIXTURES	988.66

Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

There being no further business, the Chairperson declared the meeting adjourned at 9:09 a.m. The commission minutes and agenda can be found on the county website at <https://www.mcleancountynd.gov>.

Steve Lee, Chairperson

Lynda Snyder, Deputy Auditor